City of Durham and The Carolina Theatre of Durham, Inc.

Building and Services Agreement

Table of Contents

Article I	DEFINITION OF TERMS	Page 4
Article II	PROGRAMMING SERVICES OF THE CAROLINA THEATRE	Page 7
Article III	FACILITIES SERVICES AND MAINTENANCE	Page 11
Article IV	TERM	Page 17
Article V	PAYMENTS AND REIMBURSEMENTS	Page 17
Article VI	FINANCIAL REPORTS	Page 19
Article VII	INSURANCE	Page 21
Article VIII	EMPLOYMENT	Page 23
Article IX	DAMAGE, CONDEMNATION, AND REPAIR	Page 24
Article X	TERMINATION, REMEDIES, AND EXCULPATION	Page 25
Article XI	ASSIGNMENT	Page 27
Article XII	TAXES, IMPOSITIONS, AND LIENS	Page 27
Article XIII	SALE OF THE CAROLINA THEATRE	Page 27
Article XIV	MISCELLANEOUS	Page 28
	Schedule of Exhibits	
Exhibit A	FACILITY MAINTENANCE PLAN	Page 35
Exhibit B	PERFORMANCE MEASURES	Page 43
Exhibit C	FIXTURES, FURNISHINGS AND EQUIPMENT OWNED BY THE CAROLINA THEATRE OF	
	DURHAM, INC.	Page 45

Exhibit D	CITY- OWNED FIXTURES, FURNISHINGS AND EQUIPMENT	Page 51
Exhibit E	INSURANCE CERTIFICATES AND PRIVILEGE LICENSE	Page 56

State of North Carolina County of Durham

City of Durham and The Carolina Theatre of Durham, Inc.

Building and Services Agreement

This Agreement is made and entered into as of the	of, 2014, by and
between the City of Durham, a North Carolina municipal	corporation ("City"), and The
Carolina Theatre of Durham, Inc. (hereinafter "CTD"), 30	9 West Morgan Street,
Durham, NC 27701, a non-profit corporation organized	and existing under the laws of
the State of North Carolina ("CTD" or "Contractor");	-

Background. The City is the owner of 309 West Morgan Street, upon which is a building originally built as the Durham Civic Auditorium in 1926 and became home to The Carolina Theatre in March 1992. The building is known as The Carolina Theatre, and further described as Durham County Parcel ID 103048.

The City and County of Durham funded the renovation and restoration of The Carolina Theatre in 1994, for the purpose of the revitalization of the downtown area by developing interest and support for cultural arts in the City and preserving, restoring and maintaining the building as a historical, premier, professional quality cultural arts center. The \$8.8 million dollar renovation was completed in two phases (phase I in 2008 and phase II in 2011) with direct funding from the City of Durham.

CTD has provided professional management, programming, and operation of the renovated Carolina Theatre via a management agreement with the City that commenced July 1, 1998, and ends with the execution of this Agreement. The Carolina Theatre of Durham, Inc. exists as an independent 501 (c) (3) non- profit organization. CTD promotes historical knowledge and appreciation of the Durham Auditorium/Carolina Theatre and has successfully used the building as a place for accommodating a variety of entertainment events, concerts, family shows, festivals and other events normally found in similar cultural arts theaters of CTD's size and nature, as well as for other educational, family entertainment, and cultural events appropriate to the City's mission. The CTD's stated mission is to serve greater Durham and the Triangle region with vibrant, thought-provoking programs of the performing and cinematic arts the organization carries out its mission through its management of the Carolina Theatre and its undertaking of the following programs:

- a. Live Events Programming
- b. Film Programming
- c. Facility Rentals

d. Concessions and Gift Shop

Both the City and the CTD are cooperating through this agreement to support programming and operations of performing arts, with the goal of achieving a self-sustaining status.

Over the last two decades, funding from the City of Durham, not including provision of the Carolina Theatre, has comprised approximately one-third of the total cash funding of the CTD's annual operations. The CTD also actively pursues and receives both earned and contributed funding from a variety of public and private sources, including, but not limited to, the State of North Carolina, private foundations, individuals, and corporations.

The City desires to provide for the professional management, programming, and operation of the Carolina Theatre to ensure it is managed and operated for the long term benefit of the City and the general public. The City and CTD have determined that this Agreement will enhance the ability of CTD to provide a variety of cultural arts programs open to and for the benefit of the arts community and general public. The City desires to have CTD manage, operate, occupy, and program The Carolina Theatre, and CTD desires to perform such services for the City on the terms and conditions contained herein. Therefore, the parties hereto agree as follows:

ARTICLE I DEFINITION OF TERMS

- **1.1 Definition of Terms.** The following terms shall have the meanings indicated when used in this Agreement:
- "Accounting Principles" or "GAAP" shall mean the then-current generally accepted accounting principles consistently applied using the cash basis method of accounting.
- "Agreement" shall mean this Agreement including any and all exhibits attached hereto.
- "Annual Fee" shall mean the sum of the Programming and Facilities Maintenance Fees plus any annual adjustment, as provided in Article V.
- "Annual Operating Budget" shall mean the budget adopted by CTD's Board of Trustees for the Fiscal Years covered under this Agreement.
- "Audio-Visual Equipment" shall mean all audio equipment and all visual projection equipment, whether fixed or moveable.
- "Chief Executive Officer" shall mean the Carolina Theatre President/Chief Executive Officer.
 - "Carolina Theatre" shall mean the City-owned building located at 309 West Morgan

Street, as previously described in the "Background" paragraph of this Agreement.

"City Manager" shall mean City of Durham City Manager. The Office of the City Manager is responsible for the administration of all City activities and services, primarily overseeing day-to-day functions and long range planning for the organization.

"Director of General Services" shall mean the Director of the City's General Services Department.

"Employees" shall mean employees of CTD.

"FF&E" shall mean all fixtures, furnishings, furniture, and equipment with a purchase price of at least \$500, which are purchased rather than leased, but not including Inventories.

"Facility Maintenance Fee" shall mean the flat fee provided for operation and maintenance of the Carolina Theatre.

"Facility Maintenance Plan" or "FMP" shall mean the plan, which defines the Preventive Maintenance tasks the CTD is required to perform pursuant to Section 3.2. The Facility Maintenance Plan is attached as Exhibit A and made part of this Agreement. A software program containing the task checklists set forth in the FMP and other additional background and explanatory material has also been provided to assist the CTD in fulfilling its facility maintenance obligations, but only Exhibit A defines the CTD's obligations for the FMP under this Agreement.

"First Class Municipal Arts Centers" shall mean facilities of the same or similar size, engaged in the same or similar operations in a metropolitan area that is similar in size to the City and County of Durham.

"Fiscal Year" or "FY" shall mean July 1 through June 30.

"Governmental Authority" shall mean the United States of America, the State of North Carolina, the City, the County of Durham and any agency, department, commission, board, bureau, instrumentality or political subdivision of any of the foregoing, now existing or hereafter created, having jurisdiction over the Carolina Theatre, this transaction or The Carolina Theatre, and improvements thereon or any portion thereof.

"Inventories" shall mean stocks of supplies and resale items.

"Non-Routine Repairs and Maintenance" shall mean those items of repair and maintenance that are not Routine Repairs and Maintenance as defined below.

"Owner" shall mean the City of Durham.

"Preventive Maintenance" shall mean the performance of regular and routine facility and equipment inspection tasks in accordance with the CTD Facility Maintenance Plan.

"Programming Fee" shall mean the amount paid by the City to Carolina Theatre pursuant to this Agreement for cultural arts programming each Fiscal Year.

"Public Accountant" shall be any Certified Public Accountant selected by The CTD.

"Required Service Contracts" shall mean service contracts for the minor repair and regular maintenance of:

- (a) elevators;
- (b) heating, ventilation and air conditioning; and
- (c) emergency systems

"Requirements" shall mean all acts, laws, rules, orders, permits, ordinances, regulations, codes, and executive orders of any Governmental Authority.

"Routine Repairs and Maintenance" shall mean any repairs or maintenance of the Carolina Theatre that in the reasonable judgment of the City could be done by Employees or which is covered by any Required Service Contract, and which is required as a result of regular operation of the building.

1.2 Interpretation.

- 1.2.1 Gender and Plurality. Words of the masculine gender mean and include correlative words of the feminine and neuter genders, and words importing the singular number mean and include the plural number, and vice versa.
- 1.2.2 Persons. Words referring to persons include firms, companies, associations, general partnerships, limited partnerships, trusts, business trusts, corporations, and legal entities, including public bodies, as well as individuals.
- 1.2.3 CTD Obligations at its Expense. Wherever an obligation is described in this Agreement as being that of the CTD, the expense of fulfilling that obligation is also that of the CTD.
- 1.2.4 City Obligations at its Expense. Wherever an obligation is described in this Agreement as being that of the City, the expense of fulfilling that obligation is also that of the City.

ARTICLE II PROGRAMMING SERVICES OF THE CAROLINA THEATRE OF DURHAM, INC.

- **2.1 Appointment.** The City appoints and contracts with CTD to supervise, direct, control, manage, program, and operate the Carolina Theatre for the term provided in Article IV in accordance with the terms and conditions of this Agreement. CTD shall apply sound administrative, accounting, budgeting, operational, sales, advertising, personnel and purchasing policies and practices, including those concerning compliance with legal requirements, in compliance with CTD's obligations under the terms and conditions of this Agreement, and in such a manner as to maximize net revenues and preserve the assets that comprise the CTD.
- **2.2** Credit to the City. In an effort to heighten public awareness of the City's investment in downtown culture, specifically in preserving, maintaining, and operating the historic landmark Carolina Theatre as a cultural resource for civic groups, private citizens and numerous arts organizations, the CTD shall administer the following:
- (a) CTD shall include the City logo in every edition of its CTD's event, programming, and publications which are widely distributed to program participants and the broader public. Inadvertent failure to include a City logo on a CTD publication does not constitute default of this Agreement. Further, CTD shall not be required to display a City logo on publications for CTD programs that are not funded by the City or other CTD partnerships and programs that are not Cityfunded.
- (b) CTD shall continuously include the City logo and web-site link on CTD web and social media sites.
- (c) CTD may, at its own expense, display an outdoor banner during September of each year with the City logo and with the phrase "City of Durham, preserving a landmark 1926." CTD shall submit the design to the Public Affairs office of the City for approval.
- (d) The City and CTD logos will be affixed to all Carolina Theatre doors in an adhesive resembling etched glass.
- **2.3 Programs and Services.** The City provides partial support for the CTD's arts programs and services through this Agreement. CTD's cultural arts programs and services are to be provided in two ways:
- 2.3.1 Creating Community Access to the Arts. CTD shall manage and program the Carolina Theatre to provide a premier venue for performing artists, non-profits, students, individuals, and interested community, regional, national, and international groups to create, present, share, and enjoy diverse cultural works. CTD shall provide daily

maintenance, reception, security, office and rental services to arts program participants and rental clients. CTD shall make the facility accessible to the community through low-cost, non-profit rates, and private rental rates.

The Carolina Theatre shall be open to the public 360 days of the year, with public hours: Administrative office Monday through Friday: 9AM – 5PM; Box office daily: Fletcher Hall 11:00PM – 6:00PM, Show days from 7:00PM - Midnight; Cinema Office: 1:00PM – 10:00PM daily; Cinema (operations): 2:00PM – Midnight daily.

CTD shall continue to produce signature downtown arts events, such as the North Carolina Gay and Lesbian Film Festival and support other signature events such as Full Frame Documentary Film Festival, Comic-con, and Durham Art Walk. The CTD may choose to provide events free to the public or charge admission, at its discretion. CTD may choose to develop and offer different major public arts events based on changing community needs and funding resources available.

2.3.2 Providing High Quality Community Programming for People of all Ages. CTD actively promotes the CTD to local, regional, national, and international groups and promoters.

CTD shall continue its Arts Discovery Series which presents daytime school shows for students at affordable ticket prices,

CTD shall obtain financial support for its operations and the arts community through its Annual Arts Fund and special fundraising events, as well as by developing revenue sources through its programming and Carolina Theatre rentals.

2.4 Advertising and Marketing. CTD shall plan, prepare, supervise, produce, distribute, and place such marketing, advertising, public relations and promotional programs or campaigns for CTD, as it deems necessary or appropriate at its sole cost and expense.

2.5 CTD Rentals and Reservations.

- 2.5.1 CTD will, in its sole discretion, represent, promote, and lease the Carolina Theatre and its facilities to interested community, regional, national, and international groups. Such discretion shall be subject to the section of this Agreement entitled, "Non-discrimination." The City shall not interfere with the programming of CTD, or the marketing of that programming, and shall not be liable for the programming or marketing decisions of CTD.
- 2.5.2 CTD may sublet or rent space in the Carolina Theatre to third parties. CTD will set the rental rates and fees for services for third parties. CTD will process space rental reservations for the Carolina Theatre through CTD's reservation system. The City agrees to honor all reservations made by CTD in the ordinary course of business, so long as such reservations do not extend beyond the period of three years subsequent to the termination of this Agreement, and the proposed third

party renters comply with all of the provisions of the CTD's Operating Policies and Lease Agreement. At such time in the future as the CTD may choose to change facility rental prices, the CTD will notify the City of such change.

- 2.5.3 City Use of Facilities. CTD shall waive all space rental fees for use of space at the Carolina Theatre requested by the City, provided that the City is the primary beneficiary of such space use, and further provided that:
 - (a) such space has not previously been committed to another user;
- (b) the request for such space by designees of the City Council, the City Manager and Department Directors will be made in writing;
- (c) the City will pay CTD's out-of-pocket expenses, including but not limited to labor, set-up and clean up, and will be invoiced by CTD. The City will pay CTD's published rental rates for use of CTD owned Audio-Visual Equipment; and
- (d) City uses of the Carolina Theatre without charge are to be limited to no more than 24 times per year, with space request being made not more than 60 days in advance of the requested use date. The City may request space use without charge an additional 12 times per year, if the request is made not more than 7 days in advance of the requested use date.
- **2.6 Restoration Fees.** The CTD may increase the restoration fees on all tickets sold on live performances or on film presentations up to a total amount not exceeding \$2.00 per ticket for the length of the agreement. In its annual budget proposal, CTD shall disclose to the City what their restoration fee is programed to be for the coming fiscal year.
- 2.6.1 Restoration fees collected shall accrue as revenue to the CTD, and such revenue shall not be shared with the City.
- **2.7 Programming.** CTD shall have the sole and exclusive right to determine, the responsibility for determining, and shall bear all expenses for, the programming mix of all CTD sponsored events held in the Carolina Theatre. CTD will also have sole responsibility and bear all expenses for marketing said events.
- **2.8 Box Office.** CTD shall have the sole and exclusive right and responsibility to establish, operate and manage, and shall bear all expenses for, CTD sales of tickets, program registrations, and event registrations, and such off-site or on-line ticket outlets as may be deemed appropriate by CTD. CTD shall also establish procedures and facilities for phone sales or on-line sales as CTD deems appropriate.
- **2.9 Audience Services.** CTD shall be responsible for the orderly and professional operation of all audience services, including but not limited to: providing or causing to be provided printed programs, when necessary or expected; concessions services including food, beverage, gifts and souvenirs; ticket takers, ushers, ticket sellers, and, if required by

law, security and/or emergency and medical services.

2.10 Non-discrimination. CTD shall not violate any Requirements, including without limitation those with regard to discrimination against or segregation of any person, or group of persons on account of sex, sexual orientation, age, race, color, creed, religion, handicap, national origin or ancestry in employment at CTD, or in the sale, lease, sublease, transfer, use, occupancy, tenure, or enjoyment of the Carolina Theatre or its programs therein, nor shall CTD or any person claiming under or through CTD establish or permit any such violation or practice of discrimination or segregation with reference to such employment or the selection, location, number, use or occupancy of guests, tenants, lessees, subtenants, sublessees or vendees of CTD. The City and CTD intend this section to bar rental of the Carolina Theatre to third parties which the CTD knows or should have reasonably known intend to use the Carolina Theatre to espouse or implement discrimination or segregation on account of sex, sexual orientation, age, race, color, creed, religion, handicap, national origin or ancestry. Nothing in this section will require CTD to engage in censorship or to in any way limit free speech or freedom of expression in CTD's programming or in its selection of performers, artists or programs, so long as CTD shall exercise its best efforts to choose artists who do not espouse discrimination in violation of this section.

2.11 Supervisory and Management Services.

- 2.11.1 The CTD Board of Trustees shall select, appoint, and supervise the CTD Chief Executive Officer, and the CTD Chief Executive Officer shall select, appoint, and supervise such other personnel as are necessary for the proper operation, maintenance, and security of CTD. The CTD Chief Executive Officer and all personnel of CTD shall be Employees of CTD and the terms of their employment, including compensation, shall be at the sole discretion of CTD. The salaries and all additional costs of employment of the Employees shall be borne by CTD. It is understood that beyond its Employees, CTD additionally engages a variety of independent contractors for educational programs and other arts programmatic and operational needs, and shall continue to do so at its discretion.
- 2.11.2 CTD agrees to operate the Carolina Theatre for the City in compliance with all Requirements. CTD agrees to operate the Carolina Theatre in accordance with the requirements of the carriers having insurance on the Carolina Theatre or any part thereof. Both the City and CTD shall have the right to contest requirements of an insurance carrier unless failure to comply promptly would or might expose either party to criminal liability or to civil penalty. CTD shall obtain and shall keep in force any and all licenses or permits necessary for the operation of CTD, the costs of which shall be borne by CTD. Where applicable, CTD will name the City as the Owner of the Carolina Theatre.
- 2.11.3 CTD shall collect, account for, and remit promptly to the proper Governmental Authority all applicable taxes or similar governmental charges collected at CTD directly from patrons or guests, or as part of the sales price of any goods, services,

or displays, such as occupancy, gross receipts, admission, cabaret or similar or equivalent taxes to the extent that such taxes are required to be paid by the City or CTD.

2.11.4 CTD warrants that it has established, implemented and supervised the accounting, inventory, and cost control systems necessary for the efficient operation and Routine Repair and Maintenance of the Carolina Theatre. CTD will maintain adequate control over any records of CTD regarding the acquisition and disposition of all FF & E and Inventories used in the operation of CTD. The cost of the aforesaid maintenance of records will be borne by CTD. CTD shall not dispose of any FF&E owned in part or in whole by the City unless it has received explicit written permission from the City as to the item to be disposed of and the method of disposition.

ARTICLE III FACILITIES SERVICES AND MAINTENANCE

- **3.1** General Operation and Maintenance Obligations of CTD. Except as otherwise expressly provided herein, the CTD shall, at its sole cost and expense, pay all the expenses of maintaining and operating the Carolina Theatre, including, but not limited to:
- (a) the cost of Inventories consumed in the proper operation of the Carolina Theatre building;
- (b) the cost and expense of Routine Repairs and Maintenance, as specified in the Facilities Maintenance Plan, which is attached as Exhibit A and incorporated by reference in this Agreement. Repairs required as a result of building systems failures or defects shall be the responsibility of the City; and
- (c) security, pest extermination, cleaning, trash removal, all Required Service Contracts, and other necessary services for the proper operation of the Carolina Theatre.
- 3.1.1 CTD shall use, operate, and maintain the Carolina Theatre in a manner consistent with the condition of the CTD as of the date of this Agreement (excepting normal wear and tear), and in accordance with uses and standards prevailing in First Class Municipal Arts Centers of comparable size, class and standing, and in accordance with the Facilities Maintenance Plan. The FMP shall be implemented by the CTD with a two year phase-in, from the date of this Agreement. During this two year period, the City shall provide monthly review of the procedures used to maintain the facility and report to CTD upon the progress toward fulfilling the FMP. Upon the start of the third year of this Agreement, CTD shall be fully responsible for implementation of the FMP.
- 3.1.2 Without limitation, CTD shall:

- (a) provide sufficient staffing to carry out all of CTD's responsibilities and obligations under this Agreement;
- (b) maintain all spaces and FF&E in good condition, in accordance with the Facilities Maintenance Plan, and repair or replace such items, or cause such repair or replacement, promptly, so the Carolina Theatre remains in a neat, clean, attractive, good condition at all times;
- (c) develop and establish with the Director of General Services a resource conservation program to achieve the energy efficient management and use of CTD utilities, and operate the Carolina Theatre in accordance with this program;
- (d) develop, establish, and follow a janitorial and cleaning program so as to keep the Carolina Theatre and its contents in a clean, sanitary and attractive condition.
- (e) remove all snow and ice promptly from the loading dock of the Carolina Theatre, and from the front and side Plaza areas, and from sidewalks and walking entrances adjacent to the Carolina Theatre;
- (f) properly, promptly and courteously process and endeavor to resolve all claims, problems, and complaints arising from the use and maintenance of the Carolina Theatre;
- (g) inspect periodically, maintain and repair as needed the floors and carpets of the Carolina Theatre, keeping them clean and evenly covered with the type of surface material originally installed or with such substitute as shall be in all respects reasonably equal or comparable in quality, appearance and durability, subject to the City's performance of its obligations set forth in Article III. Carpets shall be vacuumed regularly and shampooed as necessary;
- (h) inspect, maintain, repair and clean all lights and lighting fixtures in the Carolina Theatre, subject to the City's performance of its obligations set forth in Article III;
- (i) keep all elevators, elevator cabs and other mechanical systems and components in good operating order and in operation during all hours the Carolina Theatre is open except as necessary for repairs. City shall pay for replacement parts and labor for any required elevator repairs for the term of the contract. CTD shall pay for annual elevator maintenance beginning July 1, 2014. Elevator cabs and lobbies shall be kept clean, and attractive and free of refuse, debris, and graffiti. The elevator cabs and lobbies shall be cleaned as necessary;
- (j) inspect all public stairs on a daily basis and keep them in a clean and attractive condition free of refuse and graffiti, and swept or vacuumed as necessary;

- (k) regularly inspect all fire extinguishers and similar fire and emergency equipment, including the battery back-up emergency lights and fire alarm pull boxes, and maintain them in good operating order and condition;
- (l) keep all interior and exterior surfaces of the Carolina Theatre clean and attractive, and promptly remove all graffiti, posters, stickers and handbills; with the exception of CTD bulletin boards and information display racks;
- (m) re-paint all peeling or blistered interior paint which requires touch up only; and

3.2 General Repairs and Maintenance by CTD and by the City.

- 3.2.1 CTD shall provide all custodial and Routine Repairs and Maintenance to maintain the Carolina Theatre and all FF&E, including Audio-Visual Equipment, and theatrical lighting and sound equipment, in good repair and condition and in conformity with all Requirements, and shall make or cause to be made Routine Repairs and Maintenance. All cost shall be borne by the CTD. As part of such obligations, CTD shall be responsible for performing the preventative maintenance tasks described in the Facility Maintenance Plan.
- 3.2.2 CTD will conduct the inspections required by the FMP and shall maintain records of such inspections for a period of time as reasonably required by the City. In addition to the FMP tasks listed in Exhibit A, CTD agrees to perform periodic visual inspections of the facility equipment and components also identified in Exhibit A. CTD and the City will conduct a monthly on-site meeting, unless the City and CTD agree to a different schedule, for the purpose of reviewing the FMP tasks performed during the monthly period and conferring on other building issues. In case of a conflict or any ambiguity between the provisions of the MBP Facility Pilot software and Exhibit A, the MBP Facility Pilot software shall control. The City may conduct a visual inspection of the Carolina Theatre during meetings with CTD, or at other pre-scheduled times. Upon request, CTD shall provide copies of the records of inspections to the City. The City shall have the right to conduct periodic on-site audits and inspections of all of the Facility Maintenance Plan records maintained by the CTD.
- 3.2.3 CTD shall at all times maintain CTD equipment in accordance with manufacturer's specifications and standards, including, if necessary, negotiating, executing or causing to be executed in its own name or in the name and on behalf of City (as CTD determines), and administering Required Service Contracts and licenses for CTD operations, including contracts and licenses for health and safety systems maintenance; boiler maintenance; air conditioning maintenance; and other service contracts and licenses necessary to comply with the Facility Maintenance Plan, under terms and conditions which are customary in operating and maintaining similar arts venues of the Carolina Theatre's size and nature. Any contractors retained pursuant to this section 3.2.3 shall be bona fide service and repair contractors who possess appropriate State licensure and factory certifications to perform

maintenance services, and shall be subject to City approval. There may be a regular property review process by the City, but neither the review process nor its findings shall relieve the CTD of its obligations. CTD shall see that all guaranties, warranties, service contracts, and licenses for which it is responsible pursuant to this section 3.2.3 are placed in the name of the City, or if placed in the name of the CTD, are assignable to the City.

- 3.2.4 CTD acknowledges that the CTD Facility Maintenance Plan is the original work of a third party contracted by the City specifically for use at the CTD. CTD further acknowledges the City has entered into a license agreement which allows CTD to use the CTD Facility Maintenance Plan for the limited purpose of the CTD. CTD agrees to use the CTD Facility Maintenance Plan solely to assist its operations at the CTD, and will indemnify and hold the City harmless if the City suffers damages as a result of CTD's misuse of the CTD Facility Maintenance Plan.
- 3.2.5 City agrees to be responsible for gaining performance from contractors pursuant to warranties for work done during renovations in 2011, and further agrees to be responsible for the Carolina Theatre roof and envelope, HVAC systems integrity and warranty, electrical systems integrity and warranty and plumbing systems integrity and warranty. Repairs required as a result of building envelope, HVAC, electrical systems or plumbing systems failures, defects or system installation and design flaws shall be the responsibility of the City. Routine maintenance of these systems shall be the responsibility of the CTD. For example, user errors such as overloading an electrical circuit or placing non-flushable items into a toilet fixture shall not be considered to be a building system failure, but shall instead be repaired and paid for by CTD. Changing filters on air systems is required to maintain the validity of the warranty, and shall be performed by CTD.
- 3.2.6 In making all repairs or replacements, all work done by CTD or the City shall be of good quality in both materials and workmanship. All repairs will be made in compliance with all Requirements.
- 3.2.7 In the event that CTD refuses or neglects to make any repairs required by this Agreement, or if the City is required to make any repairs necessitated by the negligent or willful acts or omissions of CTD, its employees, agents, servants, or licensees, City shall have the right, but shall not be obligated, to make such repairs on behalf of or for CTD. Prior written notice shall be provided to CTD before the City undertakes such repairs, unless it is an emergency situation in which delay in repair will result in damage to the Carolina Theatre. In the event the City shall make such repairs, the cost of the repairs shall be paid for by CTD upon receipt of a statement therefore listing the amount of the City's costs plus an amount for overhead, as shall be determined from time to time by the City. Nothing herein contained shall prevent the City from determining that the failure of CTD to comply with the terms of this Section or any other term of this Agreement constitutes a material breach of this Agreement permitting the City to terminate this Agreement as herein provided.

- 3.2.8 Prior to the commencement of this Agreement, CTD and the City shall conduct an operational review of the Carolina Theatre to create a list of any operational equipment belonging to the City that may require repairs, and any capital items needing repair or replacement, or whose repair or replacement is contemplated during the term of this Agreement. Said list will be used to address such repairs and replacements in accordance with Section 3.3 of this Agreement.
- **3.3** City Repairs and Replacement Budget. Not later than November 15 of each year, CTD shall prepare a requested budget for the following:
- (a) Replacements and additions to the Carolina Theatre's operating systems for which the City is responsible; and
- (b) Non-Routine Repairs and Maintenance needed to maintain the Carolina Theatre in good condition. CTD shall submit said requested budget to the City for review. Said requested budget will be subject to the City's budget approval process. Whatever portion, if any, of the requested budget is approved by the City in the City's sole discretion shall be the City's Repair and Replacement Budget for the upcoming fiscal year.

3.4 Capital improvements.

- 3.5.1 CTD shall make no major capital alterations, additions, or improvements in or to the Carolina Theatre without the approval of the City.
- 3.5.2 CTD shall prepare an estimate of the cost for any capital improvement and shall submit such estimate to the City for its approval. City will advise CTD in advance, as to when capital improvements data is needed from the CTD. CTD shall not make any capital expenditures requiring reimbursement by the City without the approval of the City.
- 3.5.3 The City, as Owner of the Carolina Theatre, shall have full control over architectural and interior design matters, including, without limitations, capital improvements, replacement of City owned FF&E and repairs, maintenance and alterations.
- 3.5.4 CTD will replace the seats in Cinema 1, Cinema 2, and the Fletcher Hall orchestra pit by June 30, 2015 at its own expense.
- **3.6 Salvage Value.** CTD, subject to compliance with the General Statutes of North Carolina, as amended, and the Charter of the City of Durham, including all requirements as to the process of disposition, may sell FF&E owned by the City which are mutually determined by CTD and the City to be no longer necessary to the operation of the Carolina Theatre. Proceeds from such sales shall be paid in full to the City.
- **3.7** Annual Operating Budget and Reports. By May 1 of each year, CTD will deliver to the City a preliminary operating budget and plan for the upcoming Fiscal Year

for the operations of CTD ("Annual Operating Budget"). The Annual Operating Budget will delineate what projects are the foreseeable costs and obligations to operate CTD and the Carolina Theatre in the upcoming Fiscal Year including, but not limited to, all fees to CTD, repairs, maintenance, and proposed capital improvements. CTD will respond fully to all requests for information and reporting by the City, and providing it such form as the City may reasonably request.

- **3.8 Stage Review.** CTD shall be responsible for arranging and paying for interior equipment and supplies relating to all events and programs; and for conducting ongoing technical stage and facility reviews normally associated with an arts center facility such as the Carolina Theatre, including, but not necessarily limited to, the sound system, dance floors, instructional equipment, rigging, lighting and other associated systems.
- **3.9 Utility Services.** CTD shall arrange for water, electricity, gas, phones, internet service, and any other necessary utilities to serve the Carolina Theatre, and shall be responsible for paying all bills relating to the consumption of such utilities on a timely basis.

3.10 Furniture Fixtures & Equipment (FF&E).

- 3.10.1 FF&E has been installed and purchased by both the City and CTD prior to the execution of this Agreement. A schedule of City-owned FF&E shall be attached to this Agreement as Exhibit C, incorporated herein and made a part hereof. Any FF&E owned by CTD shall be attached to the Agreement as Exhibit D, incorporated herein and made a part hereof. Exhibits C and D shall be reviewed and updated on an annual basis, and incorporated into this Agreement as amendments thereto. The City Manager and Chief Executive Officer are hereby authorized to execute amendments to this Agreement to incorporate the updated Exhibits C and D. Ownership will remain with the respective parties as detailed in Exhibits C and D.
- 3.10.3 Ownership of Replacements, Additions, and Improvements. All fixed alterations, improvements, additions or replacements to the Carolina Theatre ("Fixture or Addition") made subsequent to the execution of this Agreement shall be the property of the City, and shall be subject to the approval of the City, unless the attachment is minor and the fixture or addition can be removed without significant disruption or damage to the Carolina Theatre. Any damage upon removal of any fixture or addition or other equipment must be repaired by CTD to the City's reasonable satisfaction. Examples: Cubicle walls in the Administrative offices can be removed without significant damage or disruption to the Carolina Theatre. Wall mounted pieces of the historic exhibit or casework and concession shelving cannot be removed without significant damage.
- **3.11 Right to Inspect Premises.** As the owner, the City has the right to enter the Carolina Theatre and its premises, for the purpose of conducting inspections and for the repair or replacement of items required under the terms of this Agreement, at any time of its choosing.

3.12 Notice of Obligations Forwarded Promptly. Any notice of specific obligations (monetary or otherwise) received by CTD from any insurance carrier or any governmental agency with which the Carolina Theatre, CTD or the City must comply, and notices of noncompliance with any such obligations, shall be immediately forwarded by CTD to the City.

ARTICLE IV TERM

- **4.1 Term.** The term of this Agreement shall be from the date of its making, being the date appearing on page 2 of this Agreement, unless sooner terminated as herein provided ("Initial Term"), until June 30, 2024.
- **4.2 Renewal By Mutual Agreement.** The parties shall have the option of renewing this Agreement for two five-year renewal terms. CTD shall notify the City in writing of its desire to renew prior to December 31 of the Fiscal Year before a term ends. As pre-conditions renewal of the Agreement, CTD must:
- (a) have managed and operated the Carolina Theatre in such a manner that the FMP standards have been maintained; and
- (b) must not be in default of any material provision of this Agreement at the time of the exercise of the option where such default has remained uncured for a period of 30 days after notice thereof to CTD by the City.
- 4.3 Surrender of Premises. Upon termination of the Agreement, CTD covenants and agrees to yield and deliver peaceably to the City possession of the Carolina Theatre and any fixtures and improvements thereto, including the City's FF&E, promptly and in good condition, order and repair, except for reasonable wear and tear occurring subsequent to the last necessary repair, replacement, restoration or renewal of the Carolina Theatre made by CTD pursuant to the CTD's obligations under this Agreement.

ARTICLE V PAYMENTS AND REIMBURSEMENTS

5.1 Total Annual Fee. CTD shall receive an annual fee of \$635,000.00 from the City for each Fiscal Year. The annual fee may be adjusted +/- 2.5 to 3% per year, at the discretion of the City, based on contract performance, including review of performance measures and the City's overall budget requirements. The prior year's annual fee plus the annual discretionary adjustment yields the Total Annual Fee for the next Fiscal Year.

Over the initial ten year duration of the contract, the maximum amount to be paid to the CTD is not to exceed \$7,433,193.39. The city would make funds available in this Agreement as follows:

Maximum Payments	Potential 3%
Over Eleven Fiscal	Maximum Annual
Years	Increase
14	\$153,630
15	\$635,000.00
16	\$654,050.00
17	\$673,671.50
18	\$693,881.65
19	\$714,698.10
20	\$736,139.03
21	\$758,223.21
22	\$780,969.91
23	\$804,399.01
24	\$828,530.98
Total Contract	\$7,433,193.39
Maximum Cost	

Minimum Payments	Potential 3%
Over Eleven Fiscal	Maximum Annual
Years	Decrease
14	\$153,630
15	\$635,000.00
16	\$615,950.00
17	\$597,471.50
18	\$579,547.36
19	\$562,160.94
20	\$545,296.11
21	\$528,937.23
22	\$513,069.11
23	\$497,677.04
24	\$482,746.73
Total Contract	\$5,711,486.02
Minimum Cost	

- 5.1.1 For each Fiscal Year of the Agreement, the Total Annual Fee shall be paid to CTD in three payments:
 - (a) 50% paid by July 15 of the Fiscal Year,
 - (b) 25% paid by January 15 of the Fiscal Year, and
 - (d) the remaining 25% paid by April 1 of the Fiscal Year.
- 5.1.2 Should the City succeed in raising funds for the Carolina Theatre's support through third parties, the City may, at its discretion, reduce its direct support under this agreement in

similar measure. The CTD Board of Trustees shall inform the City Manager if it believes that accepting such third party funding would be in conflict with its mission or that accepting such funding would in other ways pose a material threat to its mission or sustainability.

- **5.2 Reimbursements.** Other than the Programming and Facility Maintenance Fee payments, any other payment or reimbursement due and payable from the City to CTD or from CTD to the City pursuant to this Agreement shall be paid within 15 days of the acceptance of the request for such payment or reimbursement by the other party.
- **5.3 Late Payment.** In the event that CTD or the City does not make payment in full on the date a payment is due and payable to the other party pursuant to this Agreement, interest on such delinquent payments shall accrue from the due date of such payment to the date payment is received at the rate of 8% based on the Carolina Theatre's 360 operational days per year.

ARTICLE VI FINANCIAL REPORTS

6.1 Books and Records. CTD's services to the City shall include keeping complete and adequate books and records reflecting the operations of CTD in accordance with GAAP. CTD shall at all times keep and maintain in the Carolina Theatre all records, books of account and other records relating to or reflecting the operations of CTD, including such records as the City may require CTD to maintain and any information required to be maintained pursuant to any provision of this Agreement. CTD shall preserve and make available to the City at all reasonable times for examination, audit or inspection and copying the aforesaid records, books of account, and other documents for a period of six years following the end of the applicable Fiscal Year. However, if at the expiration of such six-year period CTD is seeking to contest or is contesting any matter relating to such matters or any matters to which such records may be relevant, CTD shall preserve any records required hereunder until one year after the final adjudication, settlement or other disposition of any such contest.

6.2 Financial Operations and Accountability.

6.2.1 CTD's financial statements shall be prepared on the accrual basis of accounting and conform to GAAP. Financial statement presentation shall follow the recommendations of the FASB in its Statement of Financial Accounting Standards No. 117, Financial Statements for Not-for-Profit Organizations, and CTD shall account for contributions in accordance with the FASB in SFAS No. 116. Detailed financial reports shall be provided to the Board Financial Operations Committee no less than quarterly. Summary financial reports shall be provided monthly to the full CTD Board of Trustees at each of their regularly scheduled meetings. All such reports shall be made available to the City upon request.

- 6.2.2 Audit. CTD shall submit an audited financial statement of CTD's Fiscal Year to the Director of General Services by December 31st of the following Fiscal Year, and no later than within 30 days after its completion, whichever is earlier. Said audited financial statement shall be prepared by an independent Public Accountant reasonably acceptable to the City and performed in accordance with generally accepted auditing standards.
- 6.3 Semi-annual Reporting of Performance. The CTD shall provide the City manager and the Director of General Services with two semi-annual reports each Fiscal Year, the first being provided no later than January 30th for the preceding period of July December, and July 30th for the preceding period of January June, with the July 30th report constituting an annual report and summarizing the performance of the CTD for the Fiscal Year. The CTD may include as many measures as it chooses, and the City may add measures that it requires after receipt of the annual audit. The report shall include, at minimum, reporting on Performance Measures as provided in Exhibit B, and shall follow the same format as the reporting by City departments to the City Manager.
- 6.3.1 Programming and Services Performance Measures. In conjunction with the management fee, the CTD and the City shall jointly develop performance measures with progress to be presented to the City and reviewed by the City semiannually. The performance measures shall follow the same format as City Departments. The CTD may include as many measures as it chooses, and the City may add measures it wants after receipt of the annual audit. Performance Measures categories include:

Exhibit B provides the performance measures in detail.

- 6.3.2 Facilities Maintenance and Utilities Performance Measures.
- (a) Utilities Efficiency Measure: CTD will establish a formula that divides total utilities costs (electric, gas and water) by the number of people it serves in the Carolina Theatre.
- (b) Adherence to the Facilities Maintenance Plan: Tracked according to FMP requirements. The FMP is contained in a software program provided by the City to CTD, of which the Table of Contents and Inspections Checklists appear attached to this Agreement as Exhibit A. This performance measure is subject to a two year phase in from the date of this Agreement, as described in Subsection 3.1.1.

6.4 Inspection and Audit of Reports.

6.4.1 In accordance with Section 6.1 hereof, CTD shall permit the City through its employees and/or representatives, to make inspections, audits, examination or abstracts of all records and books of account required to be maintained pursuant to this Agreement. It is further understood and agreed that any such inspections, audits or examinations shall be conducted during the regular business hours of CTD and CTD will make all such records and account books available to the City at the Carolina Theatre.

- 6.4.2 Notwithstanding anything to the contrary contained in this Agreement, the City shall have the right to terminate this Agreement in the event any inspection or audit by the City or its agents discloses a material discrepancy constituting neglect or gross misconduct, about which the CTD Chief Executive Officer and CTD Board of Trustees knew or should have known. In the event that any inspection or audit by the City or its agents discloses a discrepancy of which CTD or its representatives did not have knowledge, and that the City deems necessary to correct, then CTD shall take such actions as are necessary to correct the discrepancy and to avoid any further discrepancies within 30 days of notification by the City.
- 6.4.3 The obligations of CTD under this Article shall survive the termination of this Agreement.

ARTICLE VII INSURANCE

- **7.1 Property and Liability Insurance.** The City at its own expense and in its sole discretion shall procure and maintain property and liability insurance and/or retain the risk for the Carolina Theatre and the City's FF&E at the Carolina Theatre.
- **7.2 Insurance Provided by CTD.** CTD, at its own cost, shall procure and maintain in force the following insurance while this Agreement is in effect:
- (a) <u>Workers' Compensation Insurance</u>, during the period of this Agreement and Supplemental Agreements, and Employer's Liability Insurance with a limit of not less than \$1,000,000.
- (b) <u>Fidelity Bonds</u>, with reasonable limits and deductibles to be mutually agreed upon by CTD and the City, covering Employees in job classifications normally bonded in other First Class Municipal Arts Centers in the United States or as required by law, and comprehensive crime insurance to the extent that CTD and the City agree it is necessary for CTD.
- (c) <u>Commercial General Liability Insurance</u>, covering premises / operations, products/completed operations, broad form property damage, contractual liability, independent contractors (if any), and XCU coverage (explosion, collapse, and underground) if any apply to the work of this Agreement. Such insurance shall provide, at a minimum, combined single limits of not less than \$1,000,000 per occurrence, with an annual aggregate of not less than \$2,000,000.
- (d) <u>Personal And Advertising Injury Liability</u>, covering claims and related charges/sums that CTD becomes legally obligated to pay as damages due to "personal and advertising" injury caused by Contractor's offenses arising out of their operations or activities related to the performance of this contract. A limit of liability not less than \$1,000,000 per occurrence or, if an endorsement to a CGL policy, a \$1,000,000 combined single limit will be accepted.

- (e) <u>Property Insurance</u>, covering all business personal property, FF&E and other equipment owned or controlled by CTD, including the City's interest in any improvements, renovations and fixtures made to the interior of the Carolina Theatre.
- (f) <u>Umbrella Policy</u>, with limits of not less than \$1,000,000 in any one occurrence and \$2,000,000 in annual policy aggregate.

Insurance shall be provided by companies authorized to underwrite such coverages in the State of North Carolina, with companies having a Best rating of A-, VII or better.

Insurance shall be evidenced by a certificate, providing notice to the City of not less than 30 days prior to cancellation or reduction of coverage, and certificates shall be addressed to:

City of Durham, North Carolina Attention: Finance Director 101 City Hall Plaza Durham, NC 27701

Both the insurance certificate and the additional insured endorsement must be originals and must be approved by the City's Finance Director before CTD can begin any work under this Agreement.

7.3 Coverage. All insurance described in Sections 7.1 and 7.2 may be obtained by CTD or the City by endorsement or equivalent means under blanket insurance policies, provided that such blanket policies fulfill the requirements specified herein. All blanket insurance policies shall be in form and substance, with deductible limits and risk retentions as are acceptable to the City's Risk Manager.

7.4 Policies and Endorsements.

- 7.4.1 All insurance provided by CTD shall name The Carolina Theatre of Durham, Inc. as the Insured and the "City of Durham, North Carolina", its officers, employees, and elected officials shall be named as Additional Insured. The additional insured coverage must be evidenced by either an original of the endorsement to effect the coverage, or, if blanket coverage is provided, then the agent shall indicate the form number in the proper section of the certificate of insurance.
- 7.4.2 Upon request by the City, CTD shall provide proof of all insurance it has obtained in connection with its operation of the Carolina Theatre.
- 7.4.3 CTD shall notify the City of any material changes, endorsements, or cancellations of the insurance hereunder within seven business days of such changes, endorsements or cancellations.
- 7.5 Claims. CTD and the City shall cooperate in a prompt manner in

connection with the making and settlement of any claims and the collection of any insurance money that may be due, and shall execute and deliver such proofs of loss and other instruments which may be required for the purpose of obtaining the recovery of any such insurance monies.

7.6 Failure to Obtain and Maintain Insurance. If CTD fails to obtain and maintain the insurance required pursuant to this Article or, if any insurer cancels or modifies such insurance in a manner unacceptable to the City with respect to the coverages hereunder, the City may at its discretion purchase said insurance and CTD shall reimburse the City for any premiums paid by City, as provided in Section 5.2. CTD shall not perform work during any period when any policy of insurance required hereunder is not in effect unless it gives evidence, to the reasonable satisfaction of the City, of the unavailability of such insurance.

ARTICLE VIII EMPLOYMENT

8.1 Employees.

- 8.1.1 CTD shall at its sole cost and expense select and hire all of the personnel necessary or required for the operation, programming, maintenance, and security of the Carolina Theatre. Employees shall include such employees with such levels of expertise, as the manager of First Class Municipal Arts Centers of similar size would have on staff for the smooth operation of such a facility.
- 8.1.2 All Employees shall be employees of CTD and not of the City. The City shall have no right to hire, fire, supervise, or direct any such Employee.
- 8.1.3 CTD shall prepare and file punctually all forms, reports, and returns required by law relating to the Employees of CTD for the operation of the CTD and Carolina Theatre.
- **8.2 E-Verify Compliance.** CTD represents and covenants that it and its subcontractors comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (NCGS). The City is relying on this E-Verify Compliance section in entering into this Agreement. The parties agree to this section only to the extent authorized by law. If this section is held to be unenforceable or invalid in whole or in part, it shall be deemed amended to the extent necessary to make this Agreement comply with NCGS 160A-20.1(b).
- 8.3 Small and Disadvantaged Business Enterprise Plan. In providing its services and performing all other duties, obligations and responsibilities under this Agreement, CTD shall comply with the City's Small and Disadvantaged Business Enterprise Plan, as it is and as it may be amended from time to time
- 8.4 Independent Contractor Relationship. The City and CTD agree

that with respect to the performance of the services by CTD to the City, with no limitation whatsoever, CTD shall be acting as an independent contractor. Nothing herein shall constitute, or be construed to be or create, a partnership, agency, joint venture, lease or landlord-tenant relationship between CTD and the City. CTD agrees that it will not make any representations that its relationship to the City is other than that of an independent contractor, and CTD and the City may so inform any parties with whom they deal and may take any other reasonable steps to carry out the intent of this section.

8.5 Exclusivity. The CTD's services shall be non-exclusive to the Carolina Theatre. The CTD shall without limitation, be permitted to engage other facilities or organizations in Durham and in other cities to provide services, including consulting, booking, marketing, operations, or other services as needed. City funds will not be used for any project, facility, or partnership other than the operation of the Carolina Theatre.

ARTICLE IX DAMAGE, CONDEMNATION AND REPAIR

9.1 Damage to or Destruction of the Carolina Theatre Facility.

- 9.1.1 In the event that the Carolina Theatre or any portion thereof shall be damaged or destroyed at any time or times during the Initial Term or any Renewal Terms by fire, casualty or any other cause, CTD shall give prompt notice to the City and the City shall, to the extent of insurance, with due diligence, repair, rebuild or replace the same as that after such repairing, rebuilding or replacing, the Carolina Theatre shall be substantially the same as prior to such damage or destruction. If the City fails to undertake such work within 180 days after notice of the fire or other casualty, or shall fail to complete same diligently, within a reasonable time period agreed to between the City and CTD, then CTD may, at its option, terminate this Agreement by written notice to the City effective 30 days after the date of such notice. Termination of this Agreement, in such instance, shall be the CTD's sole remedy. Notwithstanding anything to the contrary contained herein, the City shall have no obligation for repair, rebuilding, or replacing the Carolina Theatre in the event all or a substantial portion of the CTD shall be destroyed or damaged by fire or casualty. However, in the event of damage or destruction of the Carolina Theatre in whole or in part, the City shall pay the Total Annual Fee due the CTD in the year of occurrence.
- 9.1.2 Notwithstanding the forgoing, in the event that the City by reason of unavailability of supplies, strikes, walkouts, or other matters beyond the City's control, shall be unable to complete the repair or restoration within the time period agreed to, the time period shall be extended accordingly.
- 9.1.3 In the event of any damage to or destruction of the Carolina Theatre, this Agreement shall remain in full force and effect until 30 days after the City has provided written notice to CTD of its decision to not repair or to demolish the Carolina Theatre.

9.2 Condemnation. In the event the Carolina Theatre, or such portion that renders the Carolina Theatre as a whole unusable for the purposes expressed herein, shall be taken or condemned in any eminent domain, condemnation, compulsory acquisition, expropriation, or like proceeding by any competent authority, then, in any such event, this Agreement shall terminate as of the date of the taking and CTD shall not be entitled to participate in any award or compensation received for such a taking or condemnation. However, CTD shall be entitled to receive that portion of any award which provides compensation for property taken which was owned by CTD.

ARTICLE X TERMINATION, REMEDIES AND EXCULPATION

10.1 Termination.

- 10.1.1 If at any time during the term of this Agreement, commencing on the date hereof, the City shall breach or fail to perform any term, covenant or condition contained in this Agreement, and shall fail to cure or to commence a reasonable undertaking to cure such breach or failure within 30 days following notice thereof or shall thereafter fail to diligently pursue all necessary efforts to effect such cure, CTD may terminate this Agreement by giving written notice to the City. Termination of this Agreement shall be the sole remedy of CTD for any breach of this Agreement.
- 10.1.2 The City shall have the right to terminate this Agreement by notice to CTD if any one or more of the following events occur:
- (a) If at any time during the term of this Agreement, CTD shall apply for or consent to the appointment of a receiver, trustees or liquidator of all or a substantial part of its assets or make a general assignment for the benefit of its creditors, or file a voluntary petition in bankruptcy or a petition seeking reorganization, composition, arrangement with creditors, liquidation or similar relief under any present or future statute, law or regulation, or file an answer admitting the material allegations of a petition filed against it in any proceeding under the bankruptcy or reorganization laws or to be adjudicated as bankrupt or insolvent.
- (b) If any petition or complaint is filed without the application, approval or consent of CTD seeking reorganization, composition, arrangement with creditors, liquidation or similar relief under any present or future statute, law or regulation with respect to CTD seeking appointment of a receiver, trustee or liquidator thereof of all or a substantial part of such party's assets, and such petition of complaint shall be pending and not withdrawn or dismissed for an aggregate of 90 days (excluding any days during which such a petition would be stayed), whether or not consecutive.
- (c) CTD shall fail to meet the Minimum Performance Standards as set forth in this Agreement and shall fail to cure within a reasonable time period to effectuate such cure with exercise of due diligence after notification by the City, but in no event greater than 30 days.

- (d) CTD shall breach or fail to perform any term, covenant or condition contained in this Agreement and shall fail to cure within a reasonable time period required to effectuate such cure with exercise of due diligence after notification by the City, but in no event greater than 30 days.
- 10.1.3 If a shorter notice and cure period than 30 days is provided in any section of this Agreement, that shorter notice and cure period shall control. Only one notice and cure period shall apply to any particular breach or failure of performance.
- 10.1.4 The provisions in Section 10.1 shall be cumulative with, and not in derogation of, any other provisions of this Agreement with respect to Termination, including without limitation the provisions of Section 11.4.

10.2 Remedies upon Termination.

- 10.2.1 In the event this Agreement is terminated as provided in Section 10.1, the City shall, within 30 days after the date of such termination, pay CTD all accrued and unpaid Total Annual Fee; provided that the obligation of the City to make such payment shall be subject to the right of offset in the event this Agreement is terminated by the City pursuant to any of the provisions of Section 10.1 or 11.4 or pursuant to any right to terminate at law or in equity. The Total Annual Fee shall be considered to have accrued only for such portion of the Fiscal Year as this Agreement is in effect prior to Termination, and any portions of the Total Annual Fee pre-paid by the City for portions of the Fiscal year when this Agreement is no longer in effect shall be refunded by CTD to the City.
- 10.2.2 In the event that this Agreement is terminated as provided in Section 10.1, CTD shall prepare or cause to be prepared financial statements in accordance with the applicable provisions of Section 6.2 for the period between the end of the last preceding Fiscal Year and the termination date, and CTD shall account to the City as of the termination date for all amounts due and payable specified in such financial statements. Such accounting shall be subject to post-termination adjustment to correct any errors in such statements. The obligation to make any such adjustment shall survive the expiration or the Termination date. In addition, as of the date of notice of the termination, CTD will take all necessary measures to effectuate the orderly and prompt termination of the relationship contemplated by this Agreement and the orderly and prompt transfer of operations, so that it can be complete as of the date of termination.
- 10.2.3 In the event this Agreement is terminated by the mutual agreement of the parties, neither party shall be liable to the other for any damages, costs or expenses arising out of such Termination except as may be expressly provided in any separate agreements or amendments now or hereafter executed by the parties with respect to such liability.

ARTICLE XI ASSIGNMENT

11.1 Assignment by CTD.

- 11.1.1 CTD shall have no right to assign any of its rights, or interests under this Agreement to any other party.
- 11.1.2 CTD shall have the right to lease the premises for short term and occasional use to third parties wishing to hold events at the Carolina Theatre. CTD shall also have the right to grant short term, occasional and annual use of space in the Carolina Theatre through its various grant programs that serve the arts community. All such uses will require a Lease form (or grant contract for arts groups being granted facility space) executed between the user and CTD, and rental fees or user fees shall be charged according to a schedule that is from time to time reviewed and approved by CTD in its sole discretion.
- 11.2 Assignment by the City. Subject to the rights of CTD set forth in this Agreement, the City shall have the right to assign any of its rights or interests under this Agreement or to delegate any of its duties hereunder at any time to any third party or parties, provided that such third party shall expressly agree to be bound by the provisions and agreements herein contained. To the extent permitted by law, the City may not assign this Agreement to a person or entity whose principal business activity is the ownership or management of arts center facilities competitive with CTD.
- **11.3 Notice of Assignment.** The City shall give prompt notice to CTD in writing specifying the terms and conditions of such transfer, the parties thereto and the expected effective date of such transfer.
- **11.4 Unauthorized Assignment.** Any assignment, in part or in whole, by CTD shall be both null and void and a default permitting the City to terminate this Agreement.

ARTICLE XII TAXES, IMPOSITIONS AND LIENS

- 12.1 Taxes and Impositions. All taxes, levies, assessments, utilities and similar charges on or relating to the Carolina Theatre, and not exempted through the CTD's not-for-profit status or otherwise provided for in this Agreement (hereinafter "Impositions"), shall be paid by CTD before it becomes delinquent or any fine, penalty, or interest is added thereto to the extent that such Impositions do not exceed the Total Annual Fee for that year. The City shall have no obligations for payment for any Impositions attributable to or allocable to CTD's presentations or programming.
- **12.2 Liens.** CTD shall prevent any liens from being filed against the Carolina Theatre which arise from any maintenance, repairs, alterations, improvements, additions or replacements in or to the Carolina Theatre or any other acts or omissions of CTD.

CTD shall act for itself and the City in this regard, unless the City directs otherwise, and if any liens are filed, CTD shall prevent any liens from becoming delinquent. The cost thereof, if the lien was not occasioned by the fault of either party, shall be treated the same as the cost of the matter to which it relates. If the lien arises as a result of the fault of one party, then the party at fault shall bear the out-of-pocket cost of obtaining the lien release.

ARTICLE XIII SALE OF THE CAROLINA THEATRE

13.1 Sale of the Carolina Theatre. The City shall have the right to sell the Carolina Theatre to any bona fide third party purchaser without approval of CTD. The City shall provide a minimum of 728 days' notice to CTD of its intent to sell the Carolina Theatre and shall continue to pay CTD the Total Annual Fee specified in this Agreement through the date of transfer of ownership to the purchasing party.

ARTICLE XIV MISCELLANEOUS

14.1 Indemnification.

- 14.2.1 To the extent allowed by law, CTD shall defend, indemnify and save harmless Indemnities from and against all Charges that arise in any manner from, in connection with, or out of this Agreement as a result of the errors, omissions or negligent acts of CTD or subcontractors, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In performing its duties under this subsection, CTD shall at its sole expense defend Indemnities with legal counsel reasonably acceptable to City.
- 14.2.2 Definitions. As used in subsections 14.2.1 above and 14.2.3 below.

"Charges" means claims, judgments, costs, damages, losses, demands, liabilities, obligations, fines, penalties, royalties, settlements, and expenses (included without limitation within "Charges" are interest and reasonable attorneys' fees assessed as part of any such item).

"City" means the City of Durham

"CTD" means all parties to this Agreement other than the City, as well as parties hired by or used by CTD to perform services.

"Indemnities" means City and its officers, officials, independent contractors, agents, and employees.

14.2.3 Nothing in subsections 14.2.1 or 14.2.2 above shall affect any warranties in favor of the City that are otherwise provided under this Agreement. This section is in addition to and

shall be construed separately from any other indemnification provisions that may apply to this Agreement.

14.2.4 If any claim, action or proceeding is made or brought against any Indemnitee by reason of any event as to which CTD is indemnifying any Indemnitee pursuant to this Article, then upon demand by such Indemnitee, CTD, by and through the attorneys for CTD's insurance carrier, shall resist or defend such claim, action or proceeding in such Indemnitee's name, if such claim, action or proceeding is covered by insurance, otherwise by such attorneys as the City shall approve. The City agrees that in the event that the City is named as party to an action, the City will reasonably cooperate with CTD in the conduct of the proceedings. Notwithstanding the foregoing, the City may engage its own attorneys to defend it or to assist in its defense of such claim, action or proceeding and, except for attorneys' fees and disbursements incurred by the City in connection with the defense of claims, actions or proceedings based solely upon the negligence of the City or in connection with the City's use of the Carolina Theatre, CTD shall pay all reasonable fees and disbursement of such attorneys.

CTD shall not represent the existence of an obligation on the part of the City to any third person without the City's prior written consent, nor shall CTD, in the name of or on behalf of the City, borrow any money or execute any promissory note, bill of exchange, or other obligation or mortgage or other encumbrance, and CTD hereby agrees to indemnify the City against any claims, including costs and expenses incident thereto, by reason of any such action.

- 14.2.5 Claims against CTD due to actions of Third Parties or Parties under Direct control of the City. In the event any act or omission of Indemnities is the sole cause of CTD to be subject to the claims of third parties for breach of contract, then the City will reimburse CTD for uncontested portions of said loss within ten days of being presented with documentation of said loss. CTD's obligation to indemnify shall not apply to Charges caused by the negligence, acts or omissions of Indemnities.
- 14.2.6 CTD agrees to comply with the operation and maintenance standards and instructions found in any warranty or Required Service Contract relating to the Carolina Theatre of which it has received a copy. In the event that a repair or maintenance is required which is covered by such warranty or Required Service Contract and such warranty or Required Service Contract is not honored due to failure by CTD to operate and maintain in accordance with the terms of the warranty or the Required Service Contract, notwithstanding anything to the contrary contained in this Agreement, CTD shall make such repair and replacement as necessary or do such maintenance work with no contribution by the City regardless of whether or not it is deemed a Non-Routine Repair and Maintenance item.
- **14.3 Public Bidding Requirement.** Notwithstanding any other provision of this Agreement, a precondition for payment or reimbursement by the City of any costs incurred or expenditures made by CTD pursuant to this Agreement is that CTD incur such costs or make such expenditures in compliance with City Purchasing guidelines and bidding

requirements. Except that CTD may continue to contract with and select artists and teaching artists and awards grants through jury processes and based on artistic and educational merit, not through bidding processes.

- **14.4 Choice of Law and Forum.** This Agreement shall be deemed made in Durham County, North Carolina and shall be governed by and construed in accordance with the law of North Carolina. The exclusive forum and venue for all actions arising out of this Agreement shall be the North Carolina General Court of Justice, in Durham County. Such actions shall neither be commenced in nor removed to federal court.
- **14.5 Headings.** Headings of Articles and Sections are inserted only for convenience and are in no way to be construed as a limitation on the scope of the particular Articles, Sections, or subsections to which they refer.

14.6 Notices.

14.6.1 All notices, demands and other communications required or permitted under this Agreement shall be in writing, sent by hand delivery or by first class mail, postage prepaid to the following addresses:

As to the City:

City Manager 101 City Hall Plaza Durham, NC 27701

As to CTD:

The Carolina Theatre of Durham, Inc. 309 West Morris Street Durham, NC 27701 Attn: Chief Executive Officer

Either party to this Agreement may change its address or the person to whom the notice shall be sent by giving the other party written notice of its new address as herein provided.

14.6.2 Change of Address; Date Notice Deemed Given. A change of address, fax number, or person to receive notice may be made by either party by notice given to the other party. Any notice or other communication under this Agreement shall be deemed given at the time of actual delivery, if it is personally delivered or sent by fax. If the notice or other communication is sent by United States mail, it shall be deemed given upon the third calendar day following the day on which such notice or other communication is deposited with the United States Postal Service or upon actual delivery, whichever first occurs.

- **14.7 Successors and Assigns.** This Agreement shall be binding upon the successors of the parties hereto, provided that this provision shall not be deemed to authorize the assignment or other transfer of this Agreement which may only be accomplished as expressly provided in this Agreement.
- 14.8 Waiver. The failure of either party to insist upon a strict performance of any of the terms or provisions of the Agreement, or to exercise any option, right or remedy herein contained, shall not be construed as a waiver or as a relinquishment for the future of such term, provision, option, right or remedy, but the same shall continue and remain in full force and effect. No waiver by either party of any term or provision hereof shall be deemed to have been made unless expressed in writing signed by such party.
- **14.9 Performance of Governmental Functions.** Notwithstanding anything to the contrary contained in this Agreement, nothing contained in this Agreement shall in any way stop, limit or impair the City from exercising or performing any regulatory, policing or other authority it may possess with respect to the Carolina Theatre.
- 14.10 Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall to any extent or for any reason be invalid or unenforceable, the remainder of this Agreement and the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.
- **14.11** Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute a single instrument.
- 14.12 Force Majeure. "Force Majeure" shall mean death or physical or other disability of any of the personnel forming part of or used in connection with the production of an Event, the acts or regulations of public authorities or labor unions, labor difficulties, strike, civil tumult, war, fire, severe weather, flood, national or local calamity, acts of public enemy or terrorism, epidemic, interruption or delay of transportation service, interruption of utilities or other municipal services, the breach of contract on the part of any third party, the unlawful act of any third party, or any cause beyond the reasonable control of the Parties. The City shall not assert in its favor that an event or act is a Force Majeure event or act to the extent that the event or act is substantially caused by the unreasonable act or omission of the City, or its officers, officials, employees, agents, contractors, or subcontractors of all tiers, but excluding the Operator. The Operator shall not assert in its favor that an event or act is a Force Majeure event or act to the extent that the event or act is substantially caused by the unreasonable act or omission of the Operator, or its officers, members, managers, board members, employees, agents, contractors, subcontractors of all tiers, but excluding the City.
- 14.13 Entire Agreement. The Agreement and the Exhibits hereto, together with any instruments to be executed and delivered pursuant to this Agreement, contain all the promises, agreements, conditions, inducements and

understandings between the City and CTD as to the matter contained herein and covered hereby. There are no promises, agreements, conditions, understandings, inducements, warranties, or representations, oral or written, express or implied, between them other than as herein set forth, or other than as may be expressly contained in this written agreement executed by the parties hereto or instruments executed by one party hereto and accepted by the other party hereto. All previously existing agreements, notes, conditions, inducements and understandings are replaced by this Agreement.

- **14.14. No Third Party Rights Created.** This Agreement is intended for the benefit of the City and Carolina Theatre and not any other person.
- **14.15 Amendments and Modifications.** Any amendment or modification of this Agreement is not valid unless signed by both parties and otherwise in accordance with requirements of law. Further, a modification is not enforceable against the City unless the City Manager or a deputy or assistant City Manager signs it for the City.
- **14.16** Survival. The parties' rights and obligations under this Agreement shall survive expiration or termination of this Agreement if such survival is required to fulfill the substance of such rights and obligations.
- 14.17 Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or a breach thereof, the parties shall use their best efforts to settle the dispute, claim, question, or disagreement ("Dispute"). To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all Disputes shall go through the following steps prior to the institution of litigation. The parties shall first take their Dispute to the City Manager. If the parties are not satisfied with the decision of the City Manager regarding the Dispute, they shall then take the matter to the City Council. Only after exhaustion of appeal to the City Manager and City Council may litigation be instituted arising from or related to this Agreement.

14.18 Exhibits.

The following exhibits are made a part of this Agreement:

Exhibit A: Facility Maintenance Plan

Exhibit B: Performance Measures

Exhibit C: Carolina Theatre Fixtures, Furnishings, and Equipment

Exhibit D: City Owned Fixtures, Furnishings and Equipment

Exhibit E: Insurance Certificates and Privilege License

In case of conflict between an exhibit and the text of this Agreement excluding the exhibit, the text of this Agreement shall control.

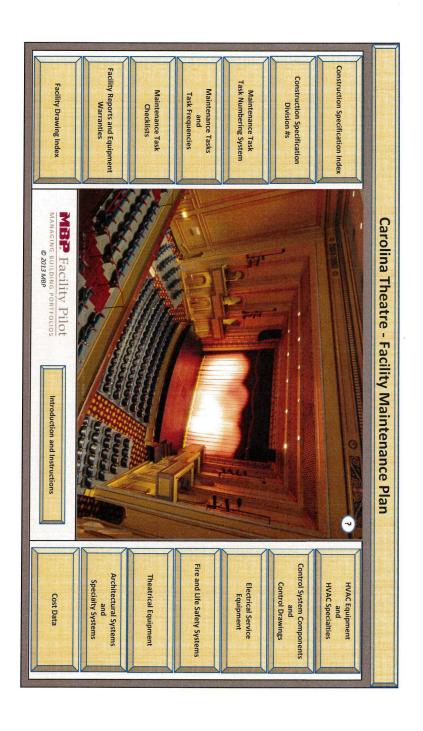
CTD Building and Services Agreement Page 33 of 33

IN WITNESS WHEREOF, the City and the under seal themselves or by their respective	CTD have caused this Agreement to be executed duly authorized agents or officers.
CITY OF DURHAM	
THOMAS J. BONFIELD CITY MANAGER	_
Attest:	
City Clerk	
	THE CAROLINA THEATRE OF DURHAM, INC
BOB NOCEK PRESIDENT/CHIEF EXECUTIVE OFFICE	– ER
(Affix Corporate Seal)	
Attest:	
Corporate Secretary	

STATE OF NORTH CAROLINA ACKNOWLEDGMENT BY CITY OF DURHAM COUNTY of DURHAM

I, a Notary Public in and for the aforesaid County and State certify that
personally appeared before me this day, and acknowledged that he or she is the City Clerk of the City of Durham, a municipal corporation, and that by authority duly given and as the act of the City, the foregoing contract was signed in its corporate name by its City Manager, sealed with its corporate seal, and attested by its said City Clerk. This theday of
My commission expires: Notary Public
STATE OF NORTH CAROLINA THEATRE OF DURHAM, INC. COUNTY of
I, a Notary Public in and for the aforesaid County and State, certify that personally appeared before me
this day and stated that he or she is Secretary of , A
and that by authority duly given and as the act of the corporation, the foregoing contract with the City of Durham was signed in its name by its President/Chief Executive Officer, whose name is Bob Nocek, sealed with its corporate seal, and attested by him/herself as its said Secretary or Assistant Secretary. This the day of, 201
My commission expires: Notary Public

EXHIBIT A – FACILITY MAINTENANCE PLAN



Performed By: Date Performed By: Date Date Performed By: Date	Maintenance Task Sheets	PNIP Task Checklists		PREVENT Consolid TASK P	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	NCE PLAN Checklist ECKLIST		Task Con	ompletion Auditing	diting
Obligation Reservation of the motifie colorabile. Description Description Description Date of Statutation and Project of Statutation and Project of Statutation (Statutation and Statutation and S	ask Number Preventiv	ve Task Description	Monthly	Quarterly	Task Frequency Semi-Annually	Annually	Other			
ASIA STATE Clean exterior of air handler cabines. 1433.4.13 Impact to coron, handles, stores and hinger for proper desention. 1433.4.14 Impact coron content for damage. In the assembly (supply, return, exhaust). 1433.4.15 Impact and color, which shall, frame and obelis. 1433.4.16 Impact and color, which shall frame and obelis. 1433.4.17 Check his housing segment and the assembly (supply, return, exhaust). 1433.4.21 Check his housing segment and the assembly (supply, return, exhaust). 1433.4.22 Check his housing segment and the assembly (supply, return, exhaust). 1433.4.23 Check his housing segment and the assembly (supply, return, exhaust). 1433.4.23 Check his housing segment and the assembly (supply, return, exhaust). 1433.4.24 Check his chambers of the fitters and robber or clean as required. 1433.4.25 Check his chambers of the fitters and robber or clean as required. 1433.4.26 Check his chambers of the fitters and robber or clean as required. 1433.4.3 Check his chambers of the fitters and robber or clean as required. 1433.4.3 Check device his for damage, loose parts, was and dirt. 1433.4.3 Check device his for damage being sealing and when prosent. 1433.4.3 Check device his for damage being sealing s		Roof Top Units						Performed By:	Date	Approved By:
1313.1.1 Insert does in bandle, incrine and hitges for proper generation. 1313.1.3 Insert does dated for damage, and proper seal. 1313.1.3 Insert does dated for damage, and proper seal. 1313.1.3 Insert does dated and incount of immage and debris. 1313.1.3 Check fine found and incount finance intervals debris. 1313.2.3 Check fine for particular finance intervals debris. 1313.3.3 Check fine and debris. 1313.3.3 Check fine for the finance filter traded for restricting for damage, wear, loose part, dirt. 1313.3.3 Check fine for thems (filter traded) for medical contembates and dawn as necessary. 1313.3.3 Check fine for thems (filter traded) for medical contembates and dawn as necessary. 1313.3.3 Check fine for thems (filter traded) for medical contembates and dawn as necessary. 1313.3.3 Check fine for thems (filter traded) for medical contembates and dawn as necessary. 1313.3.3 Check fine for medical based on the sea and medical contembates and dawn as necessary. 1313.3.3 Check fine for medical based on medical based on the when propert. 1313.3.3 Check fine for the date of the damage, loose parts, was, and dirt. 1313.3.3 Check fine for fine fine fine and an invents on motors for sea and medical based on the medical based on the sea and	3	for of air handler cabinet		CONTRIBUTION THE						Sandi III ma
4133.4.15 Impact after ited damage, and proper seal. 4133.4.15 Impact after ited damage, and proper seal. 4133.4.15 Impact after ited damage, and after lowers for damage and electric. 4133.4.2 Clean fan housing, wheat, shift, frame, intervance and bearings for damage, wear, loose parts, dirt adders. 4133.4.2 Cleach fan housing, wheat, shift, frame, intervance and bearings for damage, wear, loose parts, dirt adders. 4133.4.2 Cleach declaration soldoes and thrust restraints for damage, wear, loose parts, dirt adders. 4133.4.3 Cleach declaration soldoes and thrust restraints for damage, wear, loose parts, dirt adders. 4133.4.3 Cleach declarations of the filter and response or clean as required. 4133.4.3 Cleach declaration and shaves alignment. 4133.4.3 Cleach motor for leaking bearing said. 4133.4.3 Cleach motor for leaking bearing said. 4133.4.3 Cleach motor for leaking bearing said. 4133.4.3 Cleach motor said alignment declaration code. 4133.4.3 Cleach motor said declaration alignment and said unfaces. 4133.4.3 Cleach printing of the condemination code. 4133.4.3 Cleach printing of the code code code code code code code cod		ors, handles, latches and hinges for proper operation.				•			1	
4133.1.1.6 Intesect bands for chamage. 4133.1.6 Intesect band access for chamage, dirt and aldebris. 4133.2.1 Coloral fan housing agenera and fan assembly (supply, return, achaust). 4133.2.2 Check fine through wheel, shift fame, nink vanes and bearings for damage, wear, loose parts, dirt and debris. 4133.2.2 Check fine through wheel, shift fame, nink vanes and bearings for damage, wear, loose parts, dirt and debris. 4133.2.2 Check fine through wheel, shift fame, nink vanes and bearings for damage, wear, loose parts, dirt and debris. 4133.2.2 Check fine through of the finers and replace or clean as required. 4133.2.3 Check fine the shift of chamage, loose parts, was, and dirt. 4133.2.4 Check drive shift or damage, loose parts, was, and dirt. 4133.2.5 Check fine the shift of chamage, loose parts, was, and dirt. 4133.2.6 Check fine the shift of chamage, loose parts, was, and dirt. 4133.2.7 Check fine the shift bearing. 4133.2.7 Check fine the shift bearing seals. 4133.2.7 Check fine the chamage, loose parts, was, and dirt. 4133.2.7 Check fine the shift bearing seals. 4133.2.7 Check motor for leaking bearing seals. 4133.2.7 Check motor for leaking bearing seals. 4133.2.7 Check fine the shift bear seals of shift shift bearing seals. 4133.2.7 Check fine the shift bear shift bear shift sh		or gaskets for damage and proper seal.				•				
4433.4.12 (Described in Process for Compage and mounter for Annage Annag		els for damage.			ř	•				
### Accession of Check than bousing segment and fan assembly (supply, return, enhand). ### Accession of Check than bousing whereal, shaft, frome, inlex varies and bearings for damage, wear, loose parts, dirt. ### Accession of Check that boars, withration isolators and thrust restraints for damage, wear, loose parts, dirt. ### Accession of Check that bearings and waar. ### Accession of Check that bearings and of craikful controllance and clean at norcessary. ### Accession of Check delication and sharings and clean at norcessary. ### Accession of Check delication and Sharings and Check and Check that bearings and Check		screens for damage, dirt and debris.			•				_	
Assamble Assamb	2000		STEE SUBJECT OF S							
Assambly Ass		lousing, wheel, shaft, frame, inlet vanes and bearings for damage, wear, loose and dehris				•				
\$ 33.2.2.4 Obieck flox connector for dramage and waar. \$ 433.3.31 Obeck the deanliness of the filters and replace or clean as required. \$ 433.3.32 Obeck the training place and for sectual contaminates and clean as necessary. \$ 433.4.31 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.31 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.41 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.42 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.43 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.44 Obeck clinic bit for damage, loose parts, wear, and dirt. \$ 433.4.5.52 Obeck condition of estended lubrication lines when prosent. \$ 6 0 \$ 433.5.53 Obeck condition of estended lubrication lines when prosent. \$ 6 0 \$ 433.5.54 Obeck condition of estended lubrication lines when prosent. \$ 6 0 \$ 433.5.54 Obeck condition of estended lubrication motor's cooling and extend an extendition of estended lubrication collis. \$ 433.5.54 Obeck conditions of estended lubrication collis. \$ 433.5.54 Obeck conditions of estended lubrication collis. \$ 6 0 \$ 433.5.55 Obeck condensate drain pan, trap, drain lines under stocking fan housing. \$ 6 0 \$ 6 0 \$ 6 0 \$ 6 0 \$ 6 0 \$ 7 0 \$ 7 0 \$ 7 0 \$ 7 0 \$ 7 0 \$ 7 0 \$ 8 0 \$ 8 0 \$ 9 0 \$ 1 0 \$ 9 0 \$ 1 0 \$ 9 0 \$ 1 0		ase, vibration isolators and thrust restraints for damage, wear, loose parts, dirt				•				
433.3.3.1 Check the cleanliness of the filters and replace or clean as required. 433.3.3.2 Unrit little gauge and/or switch function property. 433.4.3 Check drive bit for damage, loose parts, wear, and drit. 433.4.4 Check drive bit for damage, loose parts, wear, and drit. 433.4.4 Check drive bit for damage, loose parts, wear, and drit. 433.4.4 Check condition of extended lubrication lines when prosent. 433.5.1 Check adjustable fan motor base and mounting hardware for loose parts or damage. 433.5.2 Check motor for leaking bearing saals. 433.5.3 Check motor for leaking bearing saals. 433.5.3 Check motor for leaking bearing saals. 433.5.3 Chean condensate drip ban, trap, drain line and adjacent wetted surfaces. 433.5.3 Chean condensate drip ban, trap, drain line and adjacent wetted surfaces. 433.5.3 Check forning of the condensate drain ring. 6 Chan condensate drain pan, trap, drain line and adjacent wetted surfaces. 433.5.1 Impact housing for cleanings and fateners for lightness. Tighten or replace as necessary. 433.5.1 Impact housing for cleaniness. Clean exterior surfaces. 433.5.2 Unbreate fan bearings. 433.5.3 Check crocolleg and sir inless for dirt and material build-up. Clean as necessary. 433.5.3 Impact bett for wear and alignment. Replace worn belts and re-align worn sheaves. 433.5.3 Impact bett for wear and alignment. Replace worn belts and re-align worn sheaves. 433.5.3 Impact better fan bearings. 433.5.3 Impact better shear fan better and alignment. Replace worn belts and re-align worn sheaves. 433.5.3 Impact better shear fan bearings. 433.5.3 Impact housing better shear of debris. Clean as necessary. • • • • • • • • • • • • • • • • • • •	13.x.2.4	connector for damage and wear.		III KANSHATA MATA	A WELSTAND SCHOOL	•				
Assembly Assemb	13.x.3.1	leanliness of the filters and replace or clean as required.	•		THE STREET SECTION	Manual Company	SCOUNT OF THE STANS		200000	
Assembly Assemb		frames (filter tracks) for residual contaminates and clean as necessary.		•						
433.4.1 Intekt drive likt for damage, loose parts, wear, and dirt. 433.4.2 Check bett tension and sheave alignment. 433.4.3 Lubicidate for barrings. 433.4.4 Check condition of extended lubrication lines when present. 433.4.5.1 Check adjustable fan motor base and mounting hardware for loose parts or damage. 433.4.5.2 Check motor for external housing seals. 433.4.5.3 Check motor for external housing seals. 433.4.5.1 Check for dirt, dust 8 debris in airly or shaft damage. 433.4.5.2 Check motor for external housing seals. 433.4.5.2 Check priming of the condensate drian frap. 433.4.5.3 Check priming of the condensate drian frap. 433.4.5.1 Check clean and calibrate controls. 433.4.1 Check clean and grazes in motor housing. 433.4.1 Inspect housing for cleanliness. Clean exertor surfaces. 433.4.2 Lubricate fan bearings. 433.4.1 Inspect housing for cleanliness. Clean exertor surfaces. 433.4.2 Lubricate fan bearings. 443.4.3 Inspect housing for cleanliness. Clean exertor surfaces. 433.4.1 Inspect housing for cleanliness. Clean exertor surfaces. 433.4.2 Lubricate fan bearings. 443.4.3 Inspect housing for cleanliness. Clean exertor surfaces. 443.4.5 Inspect housing for cleanliness. C		gauge and/or switch function properly.		1						
413.4.2 Check celet tension and sheave alignment. 413.4.3 Check condition of extended lubrication lines when present. 413.5.1 Check adjustable fan motor base and misunting hardware for loose parts or damage. 413.5.2 Check motor for leaking bearing seals. 413.5.3 Check motor for leaking bearing seals. 413.5.4 Check horder, dust 8 debris in air vents on motor's cooling fan housing. 413.5.5 Check motor for external housing or shaft damage. 413.5.6 Check motor for external housing or shaft damage. 413.5.6 Check notices the drin pant dehumidification colls. 413.5.6 Check notices the drin pant dehumidification colls. 413.5.7.1 Check priming of the condensate drin tap. 413.5.7.1 Check clean and calibrate controls. 413.5.7.1 Check clean and grease in motor housing. 413.5.1 Inspect housing for cleanliness. Clean exterior surfaces. 413.5.1 Inspect housing for cleanliness. Clean exterior surfaces. 413.5.1 Inspect housing for dealiness. 41		kit for damage, loose parts, wear, and dirt.		•	100		THE PERSON AND THE PE			
At 33.8.4.3 Lubricate fan bearings. 433.8.4.1 Check condition of extended lubrication lines when present. 433.8.5.1 Check adjustable fan motor base and mounting hardware for loose parts or damage. 433.8.5.2 Check chronitor for leaking bearing seats. 433.8.5.3 Check horizon for leaking bearing seats. 433.8.5.3 Check fordirt, dust & debris in air vents on motor's cooling fan housing. 433.8.5.3 Check fordirt, dust & debris in air vents on motor's cooling fan housing. 433.8.5.3 Check fordirt, dust & debris in air vents on motor's cooling fan housing. 433.8.5.3 Check fordirt, dust & debris in air vents on motor's cooling fan housing. 443.8.5.1 Check clean and calibrate controls. Exhaust Fans Exhaust F		tension and sheave alignment.		•						
1433.5.5.1 Cleack adjustable fin motor base and mounting hardware for loose parts or damage. 433.5.2 Check motor for leading bearing seash. 433.5.3 Check motor for external hunting or shalf. 433.5.3 Check motor for external hunting or shalf me and adjacent verticed surfaces. 433.5.3 Check motor for external hunting or shalf me and adjacent verticed surfaces. 433.5.3 Check motor for external hunting or shalf me and adjacent verticed surfaces. 433.5.3 Check motor for external hunting or shalf materials for shalf me and adjacent verticed surfaces. 433.5.3 Check motor for external hunting or shalf materials for sightness. Tighten or replace as necessary. 423.5.3 Inspect housing for cleaniness. Clean exterior surfaces. 423.5.3 Lobert propeller and air inlets for dirt and materials build-up. Clean as required. 423.5.5 Lobert for wear and alignment. Replace worn beits and adjust alignment and tension as required. 423.5.5 Inspect motor for bearing noise or vibration. • • • • • • • • • • • • • • • • • • •		ition of extended lubrication lines when present		•			See IOM Tables			
4433.5.5.1 Check dollustable fan motor base and mounting hardware for loose parts or damage. 4433.5.5.2 Check motor for leaking bearing seals. 4433.5.5.3 Check motor for leaking bearing seals. 4433.5.5.3 Check motor for leaking bearing seals. 4433.5.5.3 Check motor for leaking bearing seals. 4433.5.5.1 Clean condensate drain pan, trap drain line and adjacent wetted surfaces. 4433.5.5.1 Clean condensate drain pan, trap drain line and adjacent wetted surfaces. 4433.5.7.1 Cleak, clean and calibrate condensate drain trap. 4433.5.7.1 Check, clean and calibrate condensate drain trap. 4433.5.1.2 Inspect housing for clean inexterior surfaces. 4233.6.1.3 Inspect housing for clean meterior surfaces. 4233.6.2.1 Inspect housing for clean meterior surfaces. 4233.6.2.1 Inspect motor for wear and alignment. Replace worn beits and adjust alignment and tension as medicals. 4233.6.3 Report beit for wear and alignment. Replace worn beits and adjust alignment and tension as medicals. 4233.6.3 Inspect motor for bearing notes or vibration.			Tried Sales of	Wille Wage Applied	Walter Controlled	ST. Philipping	P. LOW CHANGE			
413.5.5.1 Cleak motor for external housing or shaft damage. 413.5.5.4 Gheck for dirt, dust & debris in air vents on motor's cooling fan housing. 413.5.5.1 Clean neating, cooling, and dehumidification coils. 413.5.6.1 Clean condensate drain pan, trap, drain line and adjacent wetted surfaces. 413.5.6.1 Clean condensate drain pan, trap, drain line and adjacent wetted surfaces. 413.5.7.1 Cleak, clean and calibrate controls. 413.5.7.1 Cleak, clean and calibrate controls. 423.5.1.1 Inspect housing for clean flasherers for tightness. Tighten or replace as necessary, 423.5.2.1 Inspect housing for clean flasherers for tightness. Tighten or replace as necessary. 423.5.2.1 Inspect housing for clean flasherers for dirt and material build-up. Clean as required. 423.5.2.1 Inspect housing. 423.5.2.1 Inspect house in motor housing. 423.5.2.1 Inspect house and all inlets for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house from bearings. 423.5.2.1 Inspect house from the for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair hietest for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as required. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as necessary. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as necessary. 423.5.2.1 Inspect house or online fair for dirt and material build-up. Clean as necessary.		stable fan motor base and mounting hardware for loose parts or damage.				•				
413.5.5.2 Check motor for external housing or shirt damage. 413.5.5.2 Check for dirt, dust & debris in air vents on motor's cooling fan housing. 413.5.5.2 Clean heating, cooling, and dehumidification coils. 413.5.5.2 Clean cooldensize drink pay, may dehumidification coils. 413.5.5.2 Clean cooldensize drink pay, may dehumidification be an disjoint vented surfaces. 413.5.5.3 Cleack priming of the condensize drain fina. Exhaust Fans		or for leaking bearing seals.				•				
433.6.1 Clean heating, cooling, and dehumidification coils. 433.6.2 Glean cooldensite drain pap, rap, drain fine and adjacent wetted surfaces. 433.6.3 Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming of the condensate drain trap. 6 Additional Check priming for cleaniness. Clean exterior surfaces. 7 Additional Check properties and are drainess. Tighten or replace as necessary. 7 Assembles 7 Assembles 8 Assembles 8 Assembles 8 Assembles 8 Assembles 8 Assembles 8 Assembles 9 Additional Check properties and alignment. Replace worn belts and adjust alignment and tension as necessary. 9 Additional Check properties of the properties of th	88	or for external housing or shaft damage. irt, dust & debris in air vents on motor's cooling fan housing.				•				
433.6.1 Gean heating, cooling, and dehumilification coils. 433.6.2 Clean conclusate drink part type, drink ine and adjacent wetted surfaces. 433.6.3 Clean conclusate drink part type, drink ine type, drink				TERN TREET OF THE	PERSONAL AND				attion in	THE STEET
433.6.3 Check priming of the condensate drain trap (433.7.1 Check clean and calibrate controls. Exhaust Fans Ex		ng, cooling, and dehumidification coils.								
### Cabhet or Housing Cabhet or Housing Exhaust Fans	.x.6.3	ing of the condensate drain trap	•							
Exhibite or Housing Exhibited or Housing Exhibited or Housing A23.x.1.1 Inspect housing bolts, setscrews, and fastieners for lightness. Tighten or replace as necessary. A23.x.1.2 Inspect housing for cleanifiess. Clean exterior surfaces. A23.x.1.2 Inspect housing for cleanifiess. Clean exterior surfaces. A23.x.1.2 Inspect housing for cleanifiess. Clean exterior surfaces. A23.x.1.2 Lubricate fan bearings. A23.x.1.3 Inspect housing for cleanifiess. Clean as required. A23.x.1.4 Inspect housing bearings. A23.x.1.5 Inspect housing bearings. A23.x.1.7 Inspect housing bearings. A23.x.1.8 Inspect housing bearings. A23.x.1.9 Inspect housing bearings. A23.x.1.1 Inspect housing bearings. A23.x.1.1 Inspect housing for deal alignment. Replace worn beits and adjust alignment and tension as a case of the control of the c	37413.x.7.1 Check, clear	n and calibrate controls.			•		MICHAEL CALLES			
Cabinet or Housing 1423.X.1.1. Inspect housing bolts, setscrews, and flateners for lightness. Tighten or replace as necessary, 1423.X.1.2. Inspect housing to cleanliness. Clean exterior surfaces. 1423.X.1.3. Remove dust and grease in motor housing. 1423.X.1.3. Inspect propeller and air inlest for dirt and material build-up. Clean as required. 1423.X.2.2. Lubricate fam bearings. 1423.X.3. Inspect motor for wear and alignment. Replace worn belts and adjust alignment and tension as 1423.X.4.1 needed. Re-tension belts after 24 hours of operation. 1423.X.3. Inspect motor for bearing noise or vibration. 1423.X.3. Inspect motor for bearing noise or vibration. 1423.X.3. Unbrightness or cooling families for blockage or debris. Clean as necessary. 1423.X.3. Inspect motor for bearing noise or vibration. 1423.X.3. Proposition not needed for the first 10 years but can be lubricated after 3 years (Except).		Exhaust Fans								
A23.X.1.1 Inspect housing bolts, setscrews, and fasteners for tightness, Tighten or replace as necessary. A23.X.1.2 Inspect housing for cleaniness. Clean exterior surfaces. A23.X.1.3 Remove dust and grease in motor housing. A33.X.1 Inspect propeller and air inlets for dirt and material build-up. Clean as required. A33.X.1 Inspect propeller and air inlets for dirt and material build-up. Clean as required. A33.X.1 Inspect propeller and air inlets for dirt and material build-up. Clean as required. A33.X.1 Inspect motor for a lignment, Replace worn belts and adjust alignment and tension as necessary. A33.X.1 Inspect motor for bearing noise or vibration. By Clean as necessary. Lubrication not needed for the first 10 years but can be lubricated after 3 years (Except Propolar Inspect motor for the first 10 years but can be lubricated after 3 years (Except	it Cabinet or Housing		Barrell III To the		Participation of the					
1423.x.1.2 Inspect housing for cleaniness. Clean exterior surfaces. 423.x.1.3 Remove dust and grease in motor forcing. 423.x.1.1 Repect propeller and air inlets for dirt and material build-up. Clean as required. 423.x.2.1 Inspect propeller and air inlets for dirt and material build-up. Clean as required. 423.x.4.1 Inspect motor for wear and alignment. Replace worn belts and adjust alignment and tension as necessary. 423.x.4.2 Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. 1 Inspect motor for bearing noise or vibration. 423.x.5.3 Inspect motor for bearing noise or vibration. • Unforcition not needed for the first 10 years but can be lubricated after 3 years (Except • • Proper limits of the proper limits or the proper limits of the proper limits of the proper limits or the proper limits of the proper limits or the proper limits or the proper limits of the proper limits or the prope		ising bolts, setscrews, and fasteners for tightness. Tighten or replace as necessary.			•					
### A23.8.1.3 Remove dust and grease in motor housing. ###################################		sing for cleanliness. Clean exterior surfaces.			•					
1423.4.21 Inspect propeller and air inlets for dirt and material build-up. Clean as required. 433.3.2.21 Lobricate fain bearings. 433.4.21 Lobricate fain bearings. 433.4.21 Inspect beht for wear and alignment. Replace worn beits and adjust alignment and tension as receive. Re-tension beits after 24 hours of operation. 423.4.21 Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. 423.4.21 Inspect motor for bearing noise or vibration. 423.4.22 Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. 423.4.21 Lipsect motor for bearing noise or vibration. 423.4.22 Inspect motor for bearing noise or vibration. 423.4.23 Inspect motor for bearing noise or vibration. 423.4.23 Inspect motor for bearing noise or vibration. 423.4.23 Perpendier lather to blockage or	423.x.1.3	st and grease in motor housing.	To the small to the		•					
Authorizate fan bearings: Inspect belt for wear and alignment. Replace worn belts and adjust alignment and tension as seeded. Re-tension belts after 24 hours of operation. Inspect proper for wear and alignment. Replace and re-align worn sheaves. Inspect motor for bearing noise or vibration. Inspect motor for bearing noise or vibration. Inspect motor for bearing noise or other to the first 10 years but can be lubricated after 3 years (Except.	423.x.2.1	peller and air inlets for dirt and material build-up. Clean as required.			500000000000000000000000000000000000000	•				
3.x.4.1 Inspect belt for wear and alignment. Replace worn belts and adjust alignment and tension as \$\text{3.x.4.2}\$ Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. \$\text{3.x.4.2}\$ Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. \$\text{3.x.4.2}\$ Check drive sheaves for wear and alignment. Replace and re-align worn sheaves. \$\text{3.x.5.1}\$ Inspect motor root bearing notice or vibration. \$\text{3.x.5.2}\$ Inspect motor cooling fan inter or blockage or debris. Clean as necessary. \$\text{3.x.5.2}\$ Understoon not needed for the first 10 years but can be lubricated after 3 years (Except.)	ve Assemblies	n bearings.					See IOM Tables			
3.x.5.2 Check drive sheaves for wear and alignment. Replace and re-align worm sheaves.		for wear and alignment. Replace worn belts and adjust alignment and tension as tension belts after 24 hours of operation.			•					
3x.5.1 Inspect motor for bearing noise or vibration. •	3.x.4.2	sheaves for wear and alignment. Replace and re-align worn sheaves.				•				
Inspect motor cooling fan inlet for blockage or debris. Clean as necessary. Unbrication not needed for the first 10 years but can be lubricated after 3 years (Except Propuler Lobbayer E).	3.x.5.1	or for bearing noise or vibration.	THE PART OF THE PA	Best Tollows		•			ALL STREET	
Probeller Unblast FEI.	_	or cooling fan inlet for blockage or debris. Clean as necessary.				•				
		not needed for the first 10 years but can be lubricated after 3 years (Except pblast EF).					3 Years			

Maintenan	Start Page PNIP Task Checklists Maintenance Task Sheets		PREVENTI Consolid TASK P	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	NCE PLAN Checklist ECKLIST		Task Cor	Task Completion Auditing	Auditing
Task Number F	Task Number Preventive Task Description	Monthly	Quarterly	Task Frequency Semi-Annually	Annually	Other			
		200					Performed By:	Date	Approved By:
233423.x.11.1 * 233423.x.11.2 *	*Inspect all electrical conduits connections to ensure tightness. *Inspect wiring connections to motor leads.				••				
	*Perform and record motor amperage readings while motor and fan are operational.				•				
	VAV Air Terminals								
13	lousing		100 TO 10		A STATE		a de da la destablica de establica de la constanta de la const		TOTAL STREET
600.x.1.2	233600.x.1.2 Check ductwork connections for air leakage				•	AS Needed			
233600.x.6.1 N	Measure pressure drop across coils and record				•				
.x.6.2	Clean coils			The Control of the Co	N 7 2 2 2 3 4	As Needed			
233600.x.7.1 C	Check Building Automation System display for space temperature and set point	•			57				
233600.x.7.2	Check the operation of thermostat control				•				
233600.x.7.3	233600.x.7.3 Check operation of control damper operator Unit Heaters								
Unit Cabinet or Housing		THE PARTY I	THE THE PARTY	STILL STREET				The state of the s	THE REAL PROPERTY OF THE PERSON NAMED IN COLUMN TWO IN COL
238239.x.1.1 II	238239.x.1.1 Inspect unit housing and clean as necessary.			•			(A)		
239.x.6.1	Inspect coll fins for dirt and debris, clean as necessary			•	S20 VI 7 WALT				
238239 x 7 1	Chack president of the respectat	DI TANAMA	THE REAL PROPERTY.	T. W. San 1. 15 M				1000	1236 II
	Ductless Split Systems								
Unit Cabinet or Housing	10								15.54
Filters	Inpect unit housing for damage and clealiness, clean as required	•							
	Check the cleanliness of the filters and replace or clean as required.		•			10000		1000	
Fans	Check filter frames for residual contaminates and clean as necessary.		•		TOTAL SPINS				
	Clean condenser (outdoor) fan housing segment and fan assembly				•				
0.0	Check condenser (outdoor) fan housing, wheel, shaft, frame, inlet vanes and bearings for damage, wear, loose parts, dirt and debris.				•				
C	Clean evaporator (indoor)fan housing segment and fan assembly				•				
Compressor	Check evaporator (indoor) fan housing, wheel, shaft, frame, inlet vanes and bearings for damage, wear, loose parts, dirt and debris.				•				
0	Check operation of compressor, check for excessive noise, vibration or overheating		•						
Coils	Check compressor for signs of refrigerant leakage		•						
li di	Inspect condenser(outdoor) coils for clealiness, damage, and sign of refrigerant leakage	•							
=	Inspect evaporator(indoor) coils for clealiness, damage, and sign of refrigerant leakage	•							
=	Inspect coils for clealiness, damage, and sign of refrigerant leakage	•							
Controls	Inspect condensate (indoor) drain pan for debris or pluggage,	•							
	Check operation of thermostat and fan controls	•	100 100 100 100		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			No. of the last of	THE WAY DOWN
	Duct Heaters								
Unit Cabinet or Housing		The State Cont.							
Coils	Inspect unit housing and clean as necessary.			•	Contract of the contract of th				
	Inspect coil fins for dirt and debris, clean as necessary			•				100000000000000000000000000000000000000	

Task Authorizer Indicatorary I	? .	Start Page PMP Task Checklists		PREVENT	WE MAINTEN/	NCE PLAN				
	Maintenar	nce Task Sheets		Consolid TASK P	ated PMP Tasl	Checklist HECKLIST		Task Co	ompletion A	uditing
Processor Proc	ask Number	Preventive Task Description	Monthly	Quarterly	Task Frequency Semi-Annually	Annually	Other			
Vaual inspection of all the sprinker devices connected to the alarm. This includes water flow								Performed By:	Date	Approved By:
1.1.9 Samble inspection of all first sprinker devices connected to the alum. This includes water flow		Fire Alarm System					100			
Visual Inspection of all fee sprinker devices connected to the alarm This includes water flow Similar Devictor Cleaning as test results raquire. Many newer fire alarm panels are 1.9.3 Capable of Issuing maintenance all seguines and adjusting seguines. 1.19.3 Early Committees and the seguines and adjusting seguines. 1.19.3 Early Committees and control of the seguines and adjusting seguines. 1.19.3 Early Committees and the seguines and adjusting seguines. 1.19.3 Early of the pump maintenance allegate lands. 1.19.3 Early of the seguine bettery charges: 1.19.4 Early Institutes. 1.19.5 Early Institutes. 1.19.6 Early Visual Inspection of Painter (allegate lands). 1.19.7 Early Seguines and the seguines and adjusting seguines. 1.19.8 Early Visual Inspection of Painter (allegate lands). 1.19.9 Early Visual Inspection of Painter (allegate lands). 1.19.1 Early Visual Inspection of Early Visual Inspection of Early Visual Inspection of Early Visual Inspection of Early Visual Inspection (allegate lands). 1.19.1 Early Visual Inspection of Early Visual Inspection (allegate lands). 1.19.1 Early Visual Inspection (allegate lands). 1.19.1 Early V	Periodic							The same of the same		
Simple Detector Celaming as test results equine, Many report fine alarm panels are	283111.1.19.1	Visual inspection of all fire sprinkler devises connected to the alarm. This includes water flow switches and valve tamper switches.		•						
1193 Visual inspection of least dividual inspection of least directionally. LERS, basis, etc. 1195 Feet feet & visual inspection of least directions (least etc.) 1196 Feet Statistics - load collage 1197 Feet of sprinker load collage 1198 Feet feet of sprinker load collage 1199 Feet feet feet of sprinker load collage 1199 Feet feet feet feet feet feet feet feet	283111.1.19.2	Smoke Detector Cleaning: as test results require. Many newer fire alarm panels are capable of issuling maintenance alerts and adjusting sensitivity as the detector handones drifter. Path of these features reduce false alarms.					As Test Results Require			
1.19.3 Test & visual rispection of trainer hundrolesky, LEUS, tubes etc 1.19.5 Sec 1.19.5 Test of the pump monitored points (loss of phase, phase reversal, pump numing 1.19.6 Test of sprinker waterflow switches (floar water or manual) trip flagoen? 1.19.1 Test of sprinker value tumper switches (floar water or manual) trip flagoen? 1.19.2 Vetal rispection water or water or manuals trip flagoen? 1.19.3 Test parie better value tumper switches (organized or water or manuals) trip flagoen? 1.19.3 Test parie better value tumper switches (organized or water or water or manuals) trip flagoen? 1.19.3 Test & visual rispection of some dedectors 1.19.3 Test & visual rispection of some dedectors 1.19.3 Test & visual rispection of dedectors 1.19.3 Test & visual rispection of dedectors 1.19.3 Test & visual rispection of vicine Evacuation equipment 1.19.3 Test & visual rispection of vicine Evacuation equipment 1.19.3 Fear & visual rispection of vicine Evacuation equipment 1.19.3 Test & visual rispection of vicine Evacuation equipment 1.19.4 Test & visual rispection of vicine Evacuation equipment 1.19.5 Test & visual rispection of vicine Evacuation equipment 1.19.5 Test & visual rispection of vicine Evacuation equipment 1.19.6 Test & visual rispection of vicine Evacuation equipment 1.19.7 Test & visual rispection of vicine Evacuation equipment 1.19.8 Test & visual rispection of vicine Evacuation equipment 1.19.9 Test & visual rispection of vicine Evacuation equipment 1.19.1 Test & visual rispection of vicine Evacuation expection 1.19.1 Test & visual rispection of vicine Evacuation expection 1.19.1 Test & visual rispection of vicine Evacuation expection 1.19.1 Test & visual rispection of vicine Evacuation expection 1.19.1 Test & visual rispection of vicine Evacuation expection of vicine Evacuation expection expecti	+	Visual inspection of panel trouble signal led's.					Weekly			
1.19.2 Test batteries - load voltage 1.19.3 Test batteries - load voltage 1.19.1 Test batteries - load voltage 1.19.2 Test of appricher voltage anisother (low-water or manually trip flagper) 1.19.3 Vesual rispection leads-acid battery (seveling or tobe comercions) 1.19.3 Test of appricher voltager 1.19.3 Test of Assignating test 1.19.4 Test of Assignating test 1.19.5 Test 1.1	-	Test of fire pump monitored points (loss of phase, phase reversal, pump running				•				
1.139.6 Test betateries - load voltage 1.139 Test of sprinker valve tamper switches (loav walet or manually tip flagper) 1.139 Test of sprinker valve tamper switches (operate valves) 1.139 Test of sprinker valve tamper switches (operate valves) 1.139 Test S visual inspection of each acid betatery (swelling or loses connections) 1.131 Test S visual inspection of the detections 1.132 Test S visual inspection of the detections 1.133 Test S visual inspection of Electromechanical Releasing Devices (Solencid) 1.131 Test S visual inspection of Visua Focusition equipment 1.132 Test S visual inspection of Visua Focusition equipment 1.133 Test S visual inspection of Visual Focusition equipment 1.134 Test S visual inspection of Visual Focusition equipment 1.135 Test S visual inspection of Visual Focusition equipment 1.135 Test S visual inspection of Visual Focusition equipment 1.135 Test S visual inspection of Visual Focusition equipment 1.134 Test S visual inspection of Visual Focusition equipment 1.135 Test S visual inspection of Visual Focusition equipment 1.136 Test S visual inspection of Visual Focusition equipment 1.137 Test S visual inspection of Visual Focusition equipment 1.138 Test S visual inspection of Visual Focusition equipment 1.139 Test S visual inspection of Visual Focusition equipment 1.131 Test S visual inspection of Visual Focusition equipment 1.132 Test S visual inspection of Visual Focusition equipment 1.133 Test S visual inspection of Visual Focusition equipment 1.134 Test S visual inspection of Visual Focusition equipment 1.135 Test S visual inspection of Visual Focusition visual form visual form visual form visual form visual form visual focusition visual form vis	+-	etc)		•						
1.139. I Itest or sprinter waternow soutches (potents values) 1.139. I Vasual inspection lead-adol battery (swelling or loose connections) 1.139. I I Itest or sprinter valve tamper soutches (potents valves) 1.139.11 Enter of state valve tamper soutches (potents valves) 1.139.11 Enter of state valve tamper soutches (potents) 1.139.11 Enter of state valves inspection of thorns, strobes, chimes, & bells etc 1.139.11 Enter & valves inspection of controls detectors • • • • • • • • • • • • • • • • • • •	_	Test batteries - load voltage			•					
11.93.0 Tests promit bastery charge in the state of the promise of the state of the	_	Test of sprinkler valve tamper switches (now water or manually trip flapper)								
1.19.3 Li Battery deschaper lesst 1.19.3 Li Battery deschaper lesst 1.19.3 Li Test & visual inappetion of horas sinches, & bells etc 1.29.4 Test & visual inappetion of heat detectors 1.29.4 Test & visual inappetion of heat detectors 1.29.4 Test & visual inappetion of tent detectors 1.29.4 Test & visual inappetion of tent detectors 1.29.4 Test & visual inappetion of Visua Evaluation equipment 1.29.5 Test & visual inappetion of Visua Evaluation equipment 1.29.6 Replace sholed lead-doit batteries every 5 years or as test results require. 1.29.7 Test & visual inappetion of Visua Evaluation equipment 1.29.8 Replace sholed lead-doit batteries every 5 years or as test results require. 1.29.8 Replace sholed lead-doit batteries every 5 years or as test results require. 1.29.9 Replace sholed lead-doit batteries every 5 years or as test results require. 1.29.1 Inspect tests and temper indicators and make and facting outward. 1.29.2 Check to set sure pressure eauge reading in the operable area. 1.29.3 Inspect tests and temper indicators and make sure they are not broken or missing. 1.29.3 Inspect to exist greature eauge reading in the operable area. 1.29.3 Inspect to exist greature eauge reading in the operable area. 1.29.4 Context one store pressure leader reading and eaughter	\rightarrow	Visual inspection lead-acid battery (swelling or loose connections)			•					
1.13-2.1 Detail vision integer.com 1.13-2.2 Detail integer.com 1.13-2.2 Detail integer.com 1.13-2.3 Detail integer.com 1.13-2.4 Detail integer.com 1.13-2.5 Detail		Test panel battery charger				•				
113.13 Test & Sixual Inspection of smoke delectors 113.15 Test & Sixual Inspection of heat delectors 113.15 Test & Sixual Inspection of Deat delectors 113.16 Test & Sixual Inspection of Delectromelanical Releasing Devices (Solenoid) 113.17 Test & Sixual Inspection of Delectromelanical Releasing Devices (Solenoid) 113.18 Replace scaled lead-acid batteries every 5 years or as test results require. 113.19 Test & Sixual Inspection of Delectromelanical Releasing Devices (Solenoid) 113.19 Test & Sixual Inspection of Delectromelanical Releasing Devices (Solenoid) 113.19 Replace scaled lead-acid batteries every 5 years or as test results require. 113.19 Replace scaled lead-acid batteries every 5 years or as test results require. 113.19 Replace sonice & Free Extinguishers 113.19 Replace sonice & heat detector. 113.10 Inspect seal and Imper indicators and anales ourse they are not broken or missing. 113.10 Inspect seal and Imper indicators and make sure they are not broken or missing. 113.10 Inspect seal and Imper indicators and make sure they are not broken or missing. 113.10 Inspect seal and Imper indicators and make sure they are not broken or missing. 113.10 Inspect seal and inspection on the program of the program in them and inspection. 113.10 Inspect to a seal of the program of the program of the program in them and inspection. 113.10 Inspect to an inspection of temper and inspection. 113.11 Perform Hydrosatic Pressure Test and Inspection. 113.12 Inspection and operation of temper which inspection. 113.12 Inspection and operation of temper which inspection. 113.12 Inspection and operation of temper which inspection.	-	Test & visual inspection of homs, strobes, chimes, & bells etc.				•				
1.19.14 Test & visual inspection of heat detectors 1.19.15 Test & visual inspection of the another detectors 1.19.15 Test & visual inspection of Electromeshanical Releasing Devices (Solenoid) 1.19.17 Test & visual inspection of Electromeshanical Releasing Devices 1.19.18 Replace sealed lead-duct batteries every 5 years or as test results require. 1.19.19 Replace smole & heat detector. 1.19.10 Replace smole & heat detector. 1.19.10 Replace smole & heat detector. 1.19.10 Replace smole & heat detector. 1.19.11 Replace smole & heat detector. 1.19.12 Replace smole & heat detector. 1.19.12 Replace smole & heat detector. 1.19.13 Replace smole & heat detector. 1.19.14 Replace smole & heat detector. 1.19.15 Replace smole & heat detector. 1.19.15 Replace smole & heat detector. 1.19.16 Replace smole & heat detector. 1.19.16 Replace smole & heat detector. 1.19.17 Replace smole & heat detector. 1.19.18 Replace smole & heat detector. 1.19.19 Replace smole & heat detector. 1.19.19 Replace smole & heat detector. 1.19.19 Replace smole & heat detector. 1.19.10 Replace to a heat detector. 1.19.10 Replace to a heat detector. 1.19.10 Replace to a heat detector. 1.19.11 Replace smole & heat detector. 1.19.12 Replace to a heat detector. 1.19.12 Replace smole & heat detector. 1.19.12 Replace smole & heat detector. 1.19.12 Replace smole & heat detector. 1.19.12 Rep	-	Test & visual inspection of smoke detectors				•				
11.93-10 Ites & visual inappection of fundamental devices (Solenoid) 11.93-17 Ites & visual inappection of Voice Evaluation adulpment 11.93-18 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-18 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries every 5 years or as test results require. 11.93-19 Replace scalad lead-acid batteries and make sure they are not broken or missing. 11.93-19 Replace scalad lead-acid batteries and scalad l	83111.1.19.14	Test & visual inspection of heat detectors				•				
1.19.17 Test & visual inspection of Voice Evacuation equipment 1.19.18 Replace sealed lead-acid batteries every 5 years or as test results require. 1.19.19 Replace sended lead-acid batteries every 5 years or as test results require. 1.19.19 Replace sended lead-acid batteries every 5 years or as test results require. 1.19.19 Replace sended for a obstract of designated place. 2.23 Incure entiquibrer is located in designated place. 2.23 Incure entiquibrer is located in designated place. 2.23 Incert entiquibrer is located in the sended entire entire hydractic entire hydract		Test & visual inspection of Electromechanical Releasing Devices (Solenoid)								
1.13.13 Replace sended lead-acid batteries every 5 years or as test results require. 1.13.19 Replace smoke & head detector. Fire Extinguishers Fire Extinguishers Fire Extinguishers 1.13.21 Insure entiquisher is located in designated place. 1.23.31 Insure entiquisher is located in designated place. 1.23.32 Insure entiquisher is located in designated place. 1.23.33 Insure entiquisher is located in designated place. 1.23.34 Inspect said sand temper indicators and make sure they are not broken or missing. 1.23.35 Clear entirguisher 1.23.36 Clear entirguisher 1.23.37 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.31 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.31 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.31 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.31 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.31 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.32 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.34 Inspect to entire place and LV, manifest are securely batemed and legible. 1.23.4 Inspect to entire place and hydrant secure and hydran		Test & visual inspection of Voice Evacuation equipment				•				
### Fire Extinguisher's located in designated place. ####################################	83111.1.19.18	Replace sealed lead-acid batteries every 5 years or as test results require.					5 Years or as Test Results Require			
Fire Extinguisher's located in designated place. ### A332 Cancer bears to a obstruction to access or viobility ### A332 Cancer bears to a obstruction to access or viobility ### A333 Cancer bears to a obstruction to access or viobility ### A334 Cancer bears to a cancer bears and an all and a cancer they are not broken or missing. ### A334 Cancer thinks by weighting or hefming. ### A335 Cancer bears by weighting or hefming. ### A336 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A336 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A337 Cancer bears by weighting or hefming. ### A338 Cancer bears by weighting or hefming. ### A338 Cancer by weighting or hefming. ### A338 Cancer bears by weighting or hefming. ### A338 Cancer by weighting or hefming. ### A338 Cance	83111.1.19.19	Replace smoke & heat detector.					10 Years			
x.33.1 Ensure extiguisher is located in designated place. 2.33.2 Ensure there is no obstruction to access or visibility. 2.34.1 Ensect seals and tamper indicators are on annels are they are not broken or missing. 2.35.2 Ensect seals and stamper indicators and make sure they are not broken or missing. 2.36.2 Ensure for obvious physical damage, are clogged notate. 2.37.3 Ensect seals and stamper indicators and make sure they are not broken or missing. 2.38.3 Closen extinguisher. 2.39.3 Ensects on stamper place and UL manifest are securely fastered and legible. 2.30.3 Ensects on stamper place and UL manifest are securely fastered and legible. 2.31.3 Engects name place and UL manifest are securely fastered and legible. 2.32.3 Engects name place and UL manifest are securely fastered and legible. 2.33.1 Ferform Hydrostate Pressure Test and Inspection. 2.34.1 Engects paint, caps, chains, etc. 2.35.2 Charles sausphone for voice leakage. 2.35.3 Engine of the replace is the displace of test and inspection. 2.35.3 Engine the secure test and inspection. 2.35.4 Engine of the replace is the displace of test and inspection. 2.35.4 Engine of the replace is the displace of test and inspection. 2.35.3 Engine test entire hydranit is an extended and test of test and inspection. 2.35.4 Engine of the replace of test and inspection. 2.35.5 Foressure test entire hydranit is an extended. 2.35.6 Engine of the replace of test place and test place of test place and test place. 2.35.6 Engine of the replace of test place and test place and test place. 2.36 Engine of the replace of test place and test place and test place. 2.37 Deserve position flat on extended of tempers which		Fire Extinguishers								
3.33 Circust here is no obstruction to access or visibility. 3.33 Circust here is no obstruction to access or visibility. 3.23 Circust here is no obstruction to access or visibility. 3.23 Circust here is no obstruction to access or visibility. 3.23 Circust to access or visibility. 3.23 Circust to access the performance of the fire. 3.23 Circust to access by weighting or herbing. 3.23 Circust to accuse the politic performance of the performance o			T. WINCE							
A.233 Check to see forgetting instructions are on amening at a continuous and a continuous are on amening and a continuous are on amening and a continuous are on amening as a continuous are on a continuous are o		Ensure extiguisher is located in designated place.								
23.3 Inspect seals and tamped indicators and make over they are not broken. 2.3 Check follows: by weighting o herbing. 2.3 Check follows: by weighting o herbing. 2.3 Check to ensure pressure gauge readings in the operable area. 2.3 Check to ensure pressure gauge readings in the operable area. 2.3 Check to ensure pressure gauge readings in the operable area. 2.3 Inspect to a name palse and U.f. manifest are accurely fastered and legible. 2.3.1 Dispect the optimizer for corrosion, abhrasion, dents or world damage. 2.3.1 Perform hydrosatic Pressure test and Inspect ton. 2.3.1 Perform hydrosatic Pressure test and Inspect ton. 2.3.2 Check aquaphone for valve leakage. 2.3.3 Inspect has paint, capts, chains, etc. 2.3.4 Inspect paint, capts, chains, etc. 2.3.5 Inspect the substront learen and hydronitisself. 2.3.4 Add lubriciant to cap threads it needed. 2.3.5 Persoure test entire hydrant. 2.3.6 Fessure test entire hydrant. 2.3.7 Observe position field to ensure valves a open.	_	Check to see if operating instructions are on namenlate and facing outputs.	•							
2.2.3 Clarek fulness by weighting of hefting. 2.2.3 Examine for obvious physical damage, corrosion, lackage, or diogged notate. 2.2.3 Clarek to ensure pressure gauge reading in the operable area. 2.3.3 Clarek to ensure pressure gauge reading in the operable area. 2.3.3 Clarek and pales and U.I. manifest are securely fasteried and legible. 2.3.3 Impects the sollinder for corrosion, abritation, dents or weld damage. 2.3.3 Impects the collinder for corrosion, abritation, dents or weld damage. 2.3.3 Impects the collinder for corrosion, abritation of the full inspects of the form hydrostatic Pressure Test and inspects or well damage. 2.3.3 Impects the collinder for corrosion, abritation of test and inspects or well damage. 2.3.4 Impects the collinder for corrosion, abritation of test and inspects or well damage. 2.3.5 Impects the collinder for corrosion, abritation of test and inspects or well damage. 2.3.6 Impects the condition and operation of temper which 2.3.7 Classification of temper which 2.3.8 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and operation of temper which 3.3.9 Impects the condition and temper the condition and temper the condition and temper the condition and temper	_	Inspect seals and tamper indicators and make sure they are not broken or missing.	•							
2.3.3 Elemente for obvious physical damage, correction, lebkage, or delagated nozzle. 2.3.1 Chrest to ensure passure gauge readings in the operable area. 2.3.2 Chrest to ensure passure gauge readings in the operable area. 2.3.3 Impaction name plate and U/L manifest are accurely fastered and legible. 2.3.3.1 Englect to provide a passure pass	-	Check fullness by weighting or hefting.	•							
x.23.2 Cincet to ensure pressure gauge reading in the operable area. x.23.2 Clean extinguished and U.I. manifest are accurely fastered and legible x.23.3 Inspect to ensure palse and U.I. manifest are accurely fastered and legible x.23.1 I Perform Hydrostatic Pressure* Test and Inspect ton Inspect the olimiter for corrosion, abrasion, dents or weld damage. x.23.1 I Inspect paint, capts, chains, etc. x.23.2 Cleak aquaphore for valve leskage x.23.2 Cleak aquaphore for valve leskage x.23.3 Cleak aquaphore for valve leskage x.23.4 Cleak out the hydranit lateral in divident itself x.24.3 Cleak out the hydranit lateral in divident itself x.25.2 Cleak aquaphore for valve leskage x.25.3 Feet valve leskage x.25.4 Cleak out the hydranit lateral in divident itself x.25.4 Cleak out the hydranit lateral in divident itself x.25.5 Fersivre test entire hydranit x.25.6 Feet condition and operation of lamper which x.25.6 Feet condition and operation of lamper which x.25.7 Cleakon condition and operation of lamper which x.25.8 Feet condition and operation of lamper which x.25.8 Feet condition and operation of lamper which x.25.9 Feet condition and operation of lamper which x.25.9 Feet condition and operation of lamper which x.25.1 Cleak condition and operation of lamper which x.25.2 Cleak condition and operation of lamper which		Examine for obvious physical damage, corrosion, leakage, or clogged nozzle.	•							
A.3.3 (Claim extinguisher in the plate and U/L manifest are securely fastered and legible A.3.3 (Inspects having plate and U/L manifest are securely fastered and legible A.3.3 (Inspects the colinder for corosion, abrasion, dents or weld damage. A.3.4 (Inspects the colinder for corosion, abrasion, dents or weld damage. A.3.5 (Perform Hydrostatic Pressure Test and Inspectson Fire Hydrants Fi		Check to ensure pressure gauge readings in the operable area.	•							
C23.10 Impacts a name palar and or, Imminest, the excurying assertion and segme C23.10 Impacts and impacts and impacts or world damage. C23.11 Ferform Hydrostatic Pressure Text and Impacts on Mydrostatic Pressure Text and Impacts on T	04416.x.23.8	Clean extinguisher				•				
Idit Test Fire Hydrants Fire Hydra	04416.x.23.10	Inspect the cylinder for corrosion, abrasion, dents or weld damage.								
C23.11 Perform Hydrostatic Pressure Test and Inspection Fire Hydrants Fire Hydrants C22.12 Impect paint, capts, chalins, etc. C22.23 I Flush out the hydrant lessels C22.24 I Flush out the hydrant lessels C22.25 I Flush out the hydrant lessels C22.25 I Flush out the hydrant lessels C22.26 I Flush out the hydrant lessels C22.27 I Flush out the hydrant lessels C22.28 I Flush out the hydrant lessels C22.29 I Flush out the hydrant lessels C22.29 I Flush out the hydrant lessels C22.20	drostatic Test			The second second						
1.22.1 Impect paint, caps, chains, etc. 1.22.2 Crack aquaphone for valve leskage 1.22.3 Flush out the hydrant itera land hydrant itself 1.22.4 Roda lubricant to cap threads if needed 1.22.5 Pressure test entire hydrant 1.22.6 Test condition and operation of tamper witch 1.22.7 Observe position flag to ensure valves open	04416.x.23.11	Perform Hydrostatic Pressure Test and Inspection			Minimum Company		Every 12 Years			
12.21 Insect senint caps. claims, etc.	riodic				Marin Marin Marin Copy	· · · · · · · · · · · · · · · · · · ·	Control of the second			
2.2.2 Cinest aquaphone for valve lesitage 2.2.3 (inclush out the hydrant lateral and hydrant itself 2.2.4 (add lubricant to app threads of reseled 7 (set 2.2.5 (Pressure test entire hydrant 2.2.5 (Pressure test entire hydrant 2.2.6 (Pressure test entire hydrant 2.2.7 (Observe position of damper switch 2.2.8 (Test condition and operation of damper switch 2.2.8 (Test condition and operation of damper switch 2.2.8 (Test condition and operation of damper switch 3.2.8 (Test condition and operation of damper switch 3.2.8 (Test condition and operation of damper switch 3.2.8 (Test condition and operation of damper switch) 3.2.8 (Test conditio	1.22.1	Inspect paint, caps , chains, etc.			•					TO THE STREET
It22.4 Platt lood the hydrant lateral and hydrant itself It22.5 Pressure test entire hydrant Post Indicator Valves Post Indicator Valves 122.6 I lest condition and operation of lamper switch 122.7 Disserve position flag to ensure valve is open		Check aquaphone for valve leakage			•					
Test Post Indicator Valves Post Indicator Valves 1.22.5 Test condition and operation of lamper witch 1.22.6 Test condition and operation of lamper witch 1.22.7 Observe position flag to ensure valves open		riush out the hydrant lateral and hydrant itself			•					
1.22.5 Pressure test entire hydrant Post Indicator Valves Post Indicator	Ľ	And Indiana of Agic Missons II learned		A TOTAL PROPERTY.	•					
Post Indicator Valves Post Indicator Valves 1226 Test condition and operation of lamper switch 1227 Disserve position flag to ensure valves is open • •	211000.1.22.5 F	Pressure test entire hydrant				100	00175775			Sales II The Will
1.22.6 Test condition and operation of tamper switch 1.22.7 Observe position flig to ensure value is open		Post Indicator Valves							Sanctal Confession of the Sanctal Confession	
1.22.6 Test condition and operation of famper switch 1.22.7 Observe position flag to ensure value is open	eriodic		THE RESIDENCE OF THE PERSON NAMED IN COLUMN 1	AND COLUMN STATE OF S						
re valve is open	1.22.6	Test condition and operation of tamper switch					1			
	211000.1.22.7	211000.1.22.7 Observe position flag to ensure valve is open		•						

Pack Number Preventive Task Description Preventive Series and England Series Preventive Series and England Series Preventive S	Maintenance Task Sheets	PMP Task Checklists ance Task Sheets		PREVENTI Consolida TASK P	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	Checklist		Task Co	Task Completion Auditing	uditing
Fire Doors Fire Doors Fire Bonts Fire B	Task Number Pre	ventive Task Description	Monthly	Quarterly	Task Frequency Semi-Annually	Annually	Other			
lease Holders, Smoke Delectors and Repearsh. In Wall Attachment Bolts, Guide Assembly Bolts, Bracket Attachment Bolts, Set Screw • In Wall Attachment Bolts, Guide Assembly Bolts, Bracket Attachment Bolts, Set Screw • In Wall Attachment Bolts, Guide Assembly and Barrel Assembly sea all Prox Loints, Shaffs with Wheel Secure and Keys Secure • In Wall Attachment Bolts Chains Set inspection. Generator		Fire Doors						Performed By:	Date	Approved By:
Item	Periodic		SALE THE SECTION OF T		SALVER SECTION SECTION					
Is wall Actuachment Bolts, Guide Assembly Bolts, Brackert Attachment Bolts, Set Screw ** and Sprokets, Tension Wheel Secture and Reys Secture Bearling, Essembly, Geometra Assembly and Barnel Assembly ** all Place Joints, Shafts and Roller Chains ** Bearling Scrimers, Setting Bearling, Bolts, Bardwere (Intiting), clamps, fasteners, etc.) ** and test drop. **Generator **Gener	1.21.1	ect for Bent Bottom Bars, damaged Slays, pinched Guides, dented or missing Hood, Fuse	•							
sand Sprockets, Tension Wheel Secure and Keys Secure peraling Assembly, Governor Assambly — • • • • • • • • • • • • • • • • • •	083323.1.21.2 Chec	ck all- Wall Attachment Bolts, Guide Assembly Bolts, Bracket Attachment Bolts, Set Screw	•							
a di Prioci Joints, Shafts and Rolin Chains peration, Sung Tenson, and Balance and text drop. Generator Blattwiese (richtings, Champs, facteners, etc.) Generator ari outdet row belt row belt row belt row belt row livel Joint Invest Joint Reveal Joint Reve	083323.1.21.3 Chec	ck Operating Assembly, Governor Assembly and Barrel Assembly	•			100000000000000000000000000000000000000	Control of the last of the las			
peration Soring Tension, and Bildance set inspection. Generator Badware (Etiting, clamps, fasteners, etc.) enerator air outlet. nerator air outlet. peration of auto transfer switches. perat		ricate all Pivot Joints, Shafts and Roller Chains	•							
and test drop. Generator is distored in line: Five belt Five branch Fiv	083323.1.21.5 Chec	ck Operation, Spring Tension, and Balance	•							
Sei Interection. Sei Interec	083323.1.21.6 Insp	ect and test drop.				•				
set inspection. Individual (Etitings, clamps, fastaners, etc.) enerator air outlet. enerator outlet. enerato	St. Street Spirit Programmer 191	GEIIEIAIOI		THE PARTY AND PARTY OF						
Inactive (fittings, clamps, fasteners, etc.) enerator relations are injet: enerator relations are injet: enerator relations are injet: enerator relations are order. five belt: potation of auto transfer switches. enolant heavel; colant heavel; colant heavel; colant heavel; colant heavel; end bcA concentration regime oil level entire seas and bcA concentration regime oil and filter; andersos breather. filter and bcA concentration regime oil and filter; and bcA concentration regime oil and filter; and the seas and bcA concentration filter beannine and bcA concentration regime oil and filter; and the season head of the concentration filter beannine and adetect switch filter beannine and extent switch for any accumulation of dust, dirt or moisture, if necessary clean by using a or wiping with a dry cloth or soft brush, (DO NOT USE ANERGY COLTH OR A FILE) contacts, if contacts are pictured or wome accessively, replace the contacts. Any surface mechanical integrity to verify there are no loose, broken or bally vorm parts. the operating mechanism of the zransfer switch to verify debris has not contaminated hanism. Clean and fubricate with Lubriplate 105.		sing							A PERSONAL PROPERTY.	
Intractivate (Intitings, clamps, fateheris, etc.) Reserrator air outlet Reparation of auto transfer switches. Peration		eral set inspection.	•							
fine belt fine belt fine belt fine belt fine belt peration of auto transfer switches. peration of auto transfer switches. e peration of belt swear and cracls. firease and DCA concentration neither of all DCA concentration neither of all deflect switches. e peration of all deflect switches. e peration of all deflect switches. altery describ/te levies altery describ/te levies altery describ/te levies Auto Transfer Switches. attery describ/te levies Auto Transfer Switches. e peration of dust, dirt or moleture. If necessary clean by using a or wiping with a dry cloth or soft brush. (DO NOT USE A RICE) transfer switch barriers and check the condition of the contacts. Any surface number of the switches of the sontacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of the contacts. Any surface number of the switches of t		ck all nardware (fittings, clamps, fasteners, etc.)								
inverbets peration of auto transfer switches. peration of auto transfer switches. peration of auto transfer switches. olanic hearer(s) olanic hearer(s)	263213.x.1.4 Chec	ck generator air outlet	•							
rive belt peration of auto transfer switches. e	Drive Assemblies		St. 547912833							
peration of auto transfer switches. • • • • • • • • • • • • • • • • • • •	263213.x.4.1 Chec	ck drive belt	•							
regime oil level obarnt level	263213.x.11.1 Chec	ck Operation of auto transfer switches				A STATE OF THE PERSON NAMED IN		Will be a company of the Maller	Or a solution	The State of
gistre oil level obant level obant level obant hearte(s) obant filter water coolant filter antcase breather obling systems obling systems obling systems Auto Transfer Switches Auto Transfer Switches Auto Transfer Switches or wiping with a dry cich or soft brush. (DO NOT USE A BLOWER) or wiping with a dry cich or soft brush. (DO NOT USE A BLOWER) or wiping with a dry cich or soft brush. (DO NOT USE A BLOWER) or wiping with a dry cich or soft brush. (DO NOT USE A BLOWER) or wiping with a dry cich or soft brush. (DO NOT USE RERGY COTH OR A FILE) or wiping with a dry cich or soft brush. (DO NOT USE RERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth. (DO NOT USE BRERGY COTH OR A FILE) or better the removed with a clean doth or better the conflicts. observed the removed with a clean doth or better the conflicts. observed the removed with a clean doth or better	Engine									
oblant heater(s) oblant heater(s) elidisch roses for wear and cracks elitizer(s) elitizer(3.x.15.1	ck engine oil level	•							
distanct hosses for wear and cracks distanct hosses for wear and cracks eit filter(s) eit filter(s) eit filter(s) eit filter(s) eit filter(s) eit filter(s) full filter full filter full filter full filter Auto Transfer Switches Auto Transfer Switches which for any accumulation of dust, dirt or moisture, if necessary clean by using a or wiping with a dry cloth or soft brush, (DO NOT USE A BLOWER) transfer switch barriers and check the condition of the contacts. Any surface must be removed with a clean doth, (DO NOT USE EMERGY COLTH OR A FILE) contacts, if contacts are pictured or wome accessively, replace the contacts. enerthanical integrity to weiffy there are no loose, broken or baily worn parts. he operating mechanism of the transfer switch towerify debris has not contaminated enerthanical clean and fubricate with Lubriplate 105.		ck coolant level	•							
It cleaned (replace as incessary). In cleaned (replace as incessa	-	ck coolant heater(s)	•							
elitized). Intifease and DCA concentration Marker coolant filter Marker charming systems Auto Transfer Switch Marker charming system	263213.x.15.5 Chec	ck air cleaner (replace as necessary)			•					
and Eccase breather and Eccase breather filter and Eccase breather Auto Transfer Switch eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase breather eccase and Eccase and Eccase Breather eccase and		n fuel filter(s)			•					
water coolant filter marker breather use the coolant filter und filter Auto Transfer Switches und filter und fil		ck anti-freeze and DCA concentration			•					
uniters colonit filter uniters breather (led filter told filter united filter attern describ/te level attern describ/te level		nge engine oil and filter				•				
Indifiles the pather and case breather and case breather and files and case breather and case the case of the case		nge water coolant filter				•				
use hash lead detect switch turn banin lead detect switch attery electrolyte level Auto Transfer Switches Tunnsfer were the switch of the contacts. Any surface Imust be removed with a clean doth. [OD NOT USE ANERGY COTH OR A FILE] contacts. If contacts are pitted or worn excessively, replace the contacts. The operating mechanism of the transfer switch to verify debris has not contaminated hanism. Clean and districts with lubriplate 10S.		n crankcase breather				•				
using experims the basin lead detect switch the satury electrolyte levels Auto Transfer Switches Auto Transfer Switches Auto Transfer Switches or wiping with a dry cloth or soft brush, (DO NOT USE A BLOWER) transfer switch barriers and check the condition of the contacts. Any surface must be removed with a cleen doth. (DO NOT USE BARROY CLOTH OR, A ILE) contacts. If foothexts as plented or wom excessively, replace the contacts. The contacts are foother to see the contacts. The contacts are not loose, broken or badly worn parts, the operating mechanism of the transfer switch to verify debris has not contaminated hansim. Clean and lubricate with Lubriplace 105.		nge tuel tilter				•				
ture basin leak detect switch attery electrolyte level Auto Transfer Switches Auto Transfer Switche	afeties	n cooling systems			The second second					
attery electrolyte level Auto Transfer Switches which for any accumulation of dist, dirt or moisture. If necessary clean by using a or wiping with a dry cloth or soft brush. (DO NOT USE A BLOWER) transfer which barriers and check the condition of the contacts. Any surface Imust be removed with a clean doth. (DO NOT USE EMERGY COTH OR A FILE) contacts. If contacts are pitted or worn excessively, replace the contacts. mechanical integrity to verify there are no loose, broken or badly worn parts, the operating mechanism of the transfer switch to verify debris has not contaminated hansism. Clean and districts with utbriplate 10S.	263213.x.18.2 Test	rupture basin leak detect switch				•				9
attery electricities (see a content of the content	Batteries		(42)	The second second		Thirtips of the				
Auto Transfer Switches Auto Transfer Switches Auto Transfer Switches Auto Transfer Switches awhich for any accumulation of dust, dirt or moleture, if necessary clean by using a or wiping with a dry cloth or soft brush. (DO NOT USE A BLOWER) transfer switch barriers and check the condition of the contacts. Any surface must be removed with a clean donth. (DO NOT USE EMERGY CLOTH OR A FILE) contacts. If confects are pitted or worn excessively, replace the contacts. mechanical integrity to verify there are no loose, broken or badly worn parts. the operating mechanism of the transfer switch to verify debris has not contaminated hanism. Clean and lubricate with Lubriplace 105.	263213.x.30.1 Chec	ck battery charging system								
awitch for any accumulation of d.s.t., dirt or molsture. If necessary clean by using a or wiping with a dry cloth or soft brush. I/O NOT USE, BLOOVER) stransfer switch barriers and check the condition of the contexts. Any surface must be removed with a clean doth. I/O NOT USE EMERGY COTHORA FILE) contacts. If contacts are pitted or worn excessively, replace the contacts. mechanical integrity to verify there are no loose, broken or badly worn parts. The operating mechanism of the transfer switch to verify dabris has not contaminated hashirm. Clean and lubricate with tubriplate 105.	FORTA VIOLE CHE	Auto Transfer Switches		Witness Witness Error					STATES OF THE PERSON NAMED IN	St. or all facilities with the state of the
which for any accumulation of dist, dirt or moisture. If necessary clean by using a or wiping with a dry cloth or soft brush. (DO NOT USE A BLOWER) transfer which barriers and neck the condition of the contests. Any surface must be removed with a clean cloth. (DO NOT USE EMERGY CLOTH OR, A FILE) contasts. If contacts are pitted or worn exessively, replace the contacts, mechanical integrity to verify there are no loose, broken or badly worn parts, the operating mechanism of the transfer switch to verify debris has not contaminated hansien. Clean and subricate with subriplate 10S.	Inspection and Cleaning		CONTRACT MARKET TO A STATE OF THE STATE OF T							
e E)	263600.x.11.1 Inspe	ect switch for any accumulation of dust, dirt or moisture. If necessary clean by using a uum or wiping with a dry cloth or soft brush. (DO NOT USE A BLOWER)	•							
minated	263600.x.11.2 Rem	ove transfer switch barriers and check the condition of the contacts. Any surface osts must be removed with a clean doth. (DO NOT USE EMERGY CLOTH OR A FILE)	•							
minated	263600.x.11.3 Inspe	ect contacts. If contacts are pitted or worn excessively, replace the contacts.	•							
minated	263600.x.11.4 Inspe	ect mechanical integrity to verify there are no loose, broken or badly worn parts.	•							
The same and additions and building and	263600.x.11.5 the r	ect the operating mechanism of the transfer switch to verify debris has not contaminated mechanism. Clean and lubricate with Lubriplate 105.	•							
	Testing	COMPANY STORY WAS TOUR WAS THE WAS TOUR WAS	The second second	A STATE OF THE STA	13) 601					
Test the system periodically under load conditions on a schedule acceptable to the authority		the system periodically under load conditions on a schedule acceptable to the authority	•				Coordinate with			

Monthy Dubreth Performed by Dubreth Seria Scale	Start Page PMP Task Checklists Maintenance Task Sheets	ecklists	PREVE Conso TAS	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	ANCE PLAN sk Checklist HECKLIST		Task Co	Task Completion Auditing	uditing
Property	Task Number Preventive Task Description	Month		Task Frequenc	-	Other			
Reducting Heach the CDT battery. Reducting Heach thousing, Doort, Latter, Look E. Reducting Heach Hea	Battery					Hamilton Articles	Performed By:	Date	Approved By:
Bedrick Parelling Board Housing, Doars Laten, Lock Etc. List Inspect Prower Panel Housing, Doars Laten, Lock Etc. List Inspect Prower Panel Housing, Doars Laten, Lock Etc. List Inspect Prower Panel Housing, panel blashers, Lord Etc. List L	263600.x.30.6 Replace the CDT battery.		401			3-5 Years			
1.1. Inches from Family Resident, Lock, Etc. 1.2. Inches from Family Resident and Indian parel calabrat. 1.3. Inches from Family Resident and Indian parel calabrat. 1.4. Inches from Lock saw for tripped clicular broaders. 1.5. Inches from Lock saw for tripped clicular broaders. 1.6. Inches from Lock saw for tripped clicular broaders. 1.7. Inches from Lock saw from	Electrical Panels								
12. Impact Power Print Housing Door, Letry, Lock Etc. 12. Impact Power Print Housing Door, Letry, Lock Etc. 13. Incest Power Print or source panel lagend card is mids panel cabinet. 14. Check to ensure panel lagend card is mids panel cabinet. 15. Check to ensure panel lagend card is mids panel cabinet. 16. Check to ensure panel lagend card is mids panel cabinet. 17. Replace and course panel lagend card is mids panel cabinet. 18. Replace and course panel lagend card is mids panel cabinet. 19. Check for distinets, corrosion and temperature. 19. Check and replace and cabinet. 20. Check and replace and cabinet. 21. Check and replace and cabinet. 22. Check and replace and cabinet. 23. Inspect Injuries of kerminals. 24. Inspect Injuries of kerminals. 25. Inspect Injuries of kerminals. 26. Inspect Injuries of kerminals. 27. Inspect Injuries of kerminals. 28. Inspect Injuries of kerminals. 29. Inspect Injuries of kerminals. 20. Inspect and clean heat-tink. 20. Inspect and clean heat-tink. 21. Onest and clean heat-tink. 22. Inspect Injuries of kerminals. 23. Inspect Injuries of kerminals. 24. Replace Check Injuries of kerminals. 25. Replace Check Injuries of kerminals. 26. Replace Check Injuries of kerminals. 27. Replace Check Injuries of kerminals. 28. Replace Check Injuries of kerminals. 29. Replace Check Injuries of kerminals. 20. Replace cabinet in partition of firm Chains. 20. Replace cabinet in kerminals cabinet of panel sittens. 20. Replace cabinet in kerminals. 20. Replace cabin									
Lit Impact to warm or arms to coming a market bids and all bothers.	262416.x.1.1 Inspect Power Panel Housing, Door, Laten, Lock, Etc.								
review breaks break for tripped circuit breakers Incest panel for tripped circuit breakers Variable Frequency Drives	262416.x.1.3 Check to ensure panel legend card is inside panel cabinet.				•				
Check pand for tripped circuit brokkers Variable Frequency Drives *** Variable Frequency Drives ** Replace and character administs. 12. Check and replace and temperature. 13. Replace and character fine. 14. Check and replace and character filter. 15. Check and replace and character filter. 16. Check and replace and character filter. 17. Check and replace and character filter. 18. Check and replace and character filter. 19. Check and replace and character filter. 10. Inspect lightness of terminals. 11. Inspect lossing of character filter. 12. Check and replace and character filter. 13. Inspect Charity of character filter. 14. Check and replace and character filter. 15. Replace Statemy in addition control planel 16. Replace Statemy in addition control planel 17. Replace Statemy in addition control planel 18. Inspect all pipes pipics connections and tighten if necessary. 19. Replace character filters streeth. 10. Replace character filters streeth. 10. Replace character filters streeth. 10. Replace the filter filter. 10. Addition from Visual Inspection of Film Chains 10. Replace substitution of trian Chains 10. Replace substitution filter character. 10. Check all connections con trace and statem of artisor. 10. Check all connections on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and statem of artisor. 10. Replace and character on trace and tighten as required. 10. Replace and character on trace and tighten as required. 10. Replace and character on trace and tighten as required. 10. Replace and character filter. 10. Replace and character filter. 11. Replace to the character filter. 12. Replace to the character filter. 13. Replace to the character filter. 14. Replace	lectrical Service							10 P	
Redictor Line Side Amproble readings and record.	-		é		٠				
Cineck for distiness, corrosion and temperature.	263213.x.11.2 Perform Line Side Amprobe readings and record.								
Check for dustiness, corrosion and temperature.	Variable Frequency Drives								
Content Content Control Content Control Content Cont									
Replace ancitosure fan. Check and replace ancitosure inlet air filter: Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace activity. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace ancitosure inlet air filter. Check ancitosure inlet air filter. Check and replace apaction of Hand Line Ropes.					•	As Needed			
It Replace and course fam.					T States IL total	TOWNER OF THE PARTY OF THE	W. M. W. L. LEW.		
Concels and replace enclosure inlet air filter. Concels and clean heat cink. Concels and cink. Conce						6 years			
Clacek and replace enhaust air filter. Clacek enhaust air f		White and the second	31 N 202 1 34			i i	N. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		
Clack and replace enhance air filter.			•						
Check and clean heat tink: Check and check and clean heat tink: Check and che	3.3.2								
22 Inspect Playtones of Treminals.	1.7.1			•	8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
Impact Clarify of supply voltage.						6 years			
Applice District Intercense: Septime Electrolic capacitors (DC circuis): Replace Electrolic capacitors Theatrical Rigging 17. Replace capacitors Theatrical Rigging 18. Replace data inspection of Price Battess 19. Replace Spring of changed chains, shaelies or quick links as necessary. 19. Replace data inspection of Price Capacitors Replace data inspection of Price Capacitors 19. Replace cable that it won of damaged. 19. Replace ca					•				
The place capacitor, The atrical Rigging	_					9 Years			
In Impact all pipe spiles connections at tighten if necessary. 10.1 Inspect all pipe spiles connections and tighten if necessary. 10.2 Replace damaged bears or damaged pipe sat they occur. 10.3 Perform Visual Inspection of Fipe Battens 10.4 Adjust trim chains as the cables stretch. 10.5 Replace damaged chains, shadles or quicklinks as necessary. 10.6 Replace damaged chains, shadles or quicklinks as necessary. 10.7 Replace cable that is worn or damaged. 10.8 Replace cable that is worn or damaged. 10.9 Replace cable that is worn or damaged. 10.1 Replace to spigns of wear and or damaged. 10.1 Replace to spigns of wear and or damaged. 10.2 Replace cable that is worn or damaged. 10.3 Replace to spigns of wear and or damaged. 10.4 Check label connections on the and beltom of arborr. 10.5 Replace to spigns of wear and or damaged. 10.6 Replace to spigns of wear and or damaged. 10.7 Replace to spigns of wear and or damaged. 10.8 Replace to spigns of wear and or damaged. 10.9 Replace to spigns of wear and or damaged. 10.1 Replace to spigns of wear and or damaged. 10.2 Replace to spigns of wear and or damaged. 10.3 Replace to spigns of wear and or damaged. 10.4 Check a label connections of the spigns of arborr. 10.5 Replace to spigns of wear and the Ropes. 10.6 Replace to spigns of wear and the Ropes. 10.7 Replace to spigns of wear and the Ropes. 10.8 Replace to spigns of wear and the Ropes. 10.9 Replace to spigns of wear and the Ropes. 10.1 Replace to spigns of wear and the Ropes. 10.2 Replace to spigns of wear and the Ropes. 10.3 Replace to spigns of wear and the Ropes. 10.4 Replace to spigns of wear and the Ropes. 10.5 Replace to spigns of wear and the Ropes. 10.6 Replace to spigns of wear and the Ropes. 10.7 Replace to spigns of wear and the Ropes. 10.8 Replace to spigns of wear and the Ropes. 10.9 Replace to spigns of wear and the Ropes. 10.1 Replace to spigns of wear and the Ropes. 10.2 Replace to spigns of wear and the Ropes. 10.3 Replace to spigns of wear and the Ropes. 10.						10 Years			
10.2 Inspect all pipe splice connections and tighten if necessary. 10.2 Inspect all pipe splice connections and tighten if necessary. 10.3 Perform Visual Inspection of Pipe Battens • • • • • • • • • • • • • • • • • •	neplace capacitor.					10 Years			
10.1 Inspect all pipe spike connections and tighten if necessary.	STOREGIST OF STOREGE STOREGE STOREGE		THE PERSON NAMED IN COLUMN	STATE OF THE PERSON NAMED IN					
0.2. Repairs or replace bent or damaged pipes at they occur. 10.3 Perform Visual Inspection of Pipe Batters 10.4 Algular trim chains as the cables stretch, 10.5 Replace damaged chains, shaddles or quick links as necessary. 10.6 Perform Visual Inspection of Trim Chains 10.7 Clenet all connections. 10.8 Clenet all connections are the properties of the properties of the perform Visual Inspection of Trim Chains 10.9 Replace cable that it wom or damaged. 10.10 Recite cable that it wom or damaged. 10.10 Recite cable that it wom or damaged. 10.11 Clenet for sign of the perform Visual Inspection of Wire Ropes. 10.12 Perform Visual Inspection of Wire Ropes. 10.13 Replace allows a connections or top and bottom of arbor. 10.14 Clenet all bolted connections or top and bottom of arbor. 10.15 Indees sure bocking collers are locked down on top of countervesights. 10.15 Indees sure bocking collers are locked down on top of countervesights. 10.16 Indees sure bocking collers are locked down on the fooses. 10.16 Indees sure bocking collers are locked down on the fooses. 10.17 Indees sure bocking collers are locked down on the fooses. 10.18 Indees sure bocking collers are locked down on the fooses.	-				•		Control of the contro		
8. 8. 8. 8. 9. 9. 9. 9. 9. 9.						As needed.			
10.4 Adjust trim chains as the cables stretch.									
10.5 Replace damaged chains, sheckler or quick links as necessary. O Ferform Visual Inspection of Trim Chains O Totack all connections. O Totack all connections was and or damage. O Replace cable that it wom or damaged. O Replace cable that it was an advantaged. O Replace cable that it was an	4.			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	•				
10.5 Perform Visual Inspection of Trim Chains					•				
10.2 Check all connections.		•			,				
Old Clack all connections: Old Clack for signs of wave and or damage. Old Replace cable that it won or damaged. Old Replace rope. Old Replace rope. Old Replace rope. Old Replace rope. Old Clacks all repection of Hand Line Ropes cable that it was a series of the series									
Replace cable that is own or of annuage. Replace cable that is own or of annuage. Replace cable that is own or of annuage. Check both connections on top and bothom of arbor. Perform Visual Inspection of Hand Line Ropes Replace rope. Replace rope. Replace rope. Annual Fraguetion of Hand Line Ropes Replace rope. Make sure conferencial replace as required. Make sure conferencial rope one spreader plate between weights every 2 feet Perform Visual Inspection of Hand Line Ropes	16113.1.20.7 Check for signs of was and or damped				•				
Perform Visual Inspection of Wire Ropes • •	16113.1.20.9 Replace cable that is worn or damaged.					Dr. pandad			
Check both connections on top and bottom of arbor. Rendem Valual Inspection of Hand Line Ropes Replace rope.	16113.1.20.10 Perform Visual Inspection of Wire Ropes	•							
of Hand Line Ropes of Hand Line Ropes in Stephen as required. in Ste									
ns-lighten as required. • re bloked down on top of counterweights. • have one spreader plate between weights every 2 feet of Hand Line Ropes	16113.1.20.12 Perform Visual Inspection of Hand Line Ropes	•							
Insulghten as required. • Ire locked down on top of counterweights. • Ihave one spreader plate between weights every 2 feet of Hand Line Ropes • •	16113.1.20.13 Replace rope.					As needed.			
re locked down on top of. In locked down on top of counterveights. In we one spreader plate between weights every 2 feet of Hand Line Ropes.	ounterweight Arbor	AL SECTION							
The locked down on top of counterweggits. There one spreader plate between weights every 2 feet of Hand Line Ropes	16113.1.20.14 Check all bolted connections-tighten as required.								
of Hand Line Ropes	16113 1 20 16 Make sure counterweights have one smoother plate between models and feet and fe				•				
					•				
	Ift blocks, Head blocks and Floor blocks	WINNESS TO LEASE THE WAY							

? St.	Start Page PMP Task Checklists Maintenance Task Sheets		PREVENT Consolic TASK I	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	Checklist		Task Co	Task Completion Auditing	uditing
ask Number Pr	Task Number Preventive Task Description	Monthly	Quarterly	Task Frequency Semi-Annually	Annually	Other			
							Performed By:	Date	Approved By:
	Look for any rubbing between the sheave and side plate or any unusual noise.				•				
116113.1.20.21 Pe	.16113.1.20.20 Criteck all polited connections-righten as required16113.1.20.21 Perform Visual Inspection of Lift, Head and Floor Blocks	•							
Rope Lock 116113.1.20.22 Ch	iope Lock 116113.1.20.22 Check all bolted connections-tighten as required.				•				
116113.1.20.23 mi	Make sure that the rope lock is properly adjusted and will hold the rope securely for a maximum 20 pounds out of weight condition.				•				
16113.1.20.24 Pe	116113.1.20.24 Perform Visual Inspection of Rope Locks	•							
	Performance Lift								
116139.1.20.1 Ins	Inspect the SEW motor bearings are sealed and the grease content is adequate for the life of					•			
Lubrication									
116139.1.20.1	Oil link chains			•		Or every 1000			
116139.1.20.2 Gr	Grease linklift drive housing.				•	cycles			
116139.1.20.3 Ch	Change oil in planetary and bevel gear drives.					Every 2500 hours			
116139.1.20.4 Gr	Grease flanged and pillow blocks ball bearings.				•	Ci O years			
_	Lubricate gear couplings.				•				
116139.1.20.7 Lu	Lubricate guide rails.				•				
0	6						A STATE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN		
116139.1.20.8 Ex	Examine lift frame and drive components for any signs of excessive wear, distortion, of	1		•					
116139.1.20.9 Ch	Check for any loose or missing fasteners.			•					
16139.1.20.10 Ch	116139.1.20.10 Check gear reducers and bearings for any signs of leakage.			•					
116139.1.20.11 Du	During lift operation, check for any unusual noises or vibrations.			•					
16139.1.20.12 Ex	116139.1.20.12 Examine the control system for any loose or damaged wires or for signs of overheating.			•					
116139.1.20.13 Te	Test all safety devices including the safe edge astragal must be tested. Examine the limit switches to ensure that they are properly located, function correctly, and			•					
116139.1.20.15 Th	The ultimate travel limit switched are located at the extreme ends of the lift travel. Theses should be checked by forcibly tripping the limit switch while the lift is in motion.			•					
16139.1.20.16 Th	116139.1.20.16 The door interlock switched should be checked.			•					
	Sump Pumps (1 Units)								
18	S contribo impollar shaff and along as securities.				11 Sept 11 - 12 11 11 11		4 957 8 8 150 P		
221429.x.9.2 Ins	Inspect the impellar, and clean or replace as required.			•					
1 1	Inspect the mechanical seals for cracks or excessive wear, and replace as required.			•					
	Electric Water Heater (1 Unit)								
	ean accumulated sediment deposits from the tank by draining a few gallons of water from			o Startes			WHEN IN THE PERSON NAMED IN	TO MITTER STATES	11-11-11-11-11
223300.x.1.1 the	the water heater's tank through the drain valve.	•							
223300.x.1.2 Re	Clean accumulated lime scale deposits with manufacturer's Un-Lime Professional Delimer. Replace gaskets, part no. 23789, at this time.			•					
223300.x.1.3 Re	Remove any lint or dust that may block the free passage of air through the control compartment.	•							
223300.x.1.4 Re	Remove or lift top cover to examine threads of fittings installed into tank for evidence of leakage.				•				
Electrical			N. Arte Carlo	2					The American Street
223300.x.11.1 lns	Inspect all electrical connections at the service terminal block, fuse holders, contactors, thermostats and elements to werify all connections are tight				•				

Mainten	Maintenance Task Sheets		Consolic TASK I	PREVENTIVE MAINTENANCE PLAN Consolidated PMP Task Checklist TASK PERFORMANCE CHECKLIST	Checklist HECKLIST		Task Co	Completion Auditing	uditing
				Task Frequency					
Task Number	Task Number Preventive Task Description	Monthly	Quarterly	Semi-Annually	Annually	Other			
							Performed By:	Date	Approved By:
223300.x.11.2	Check all fuses (Electrical Disconnect and heater). Replace any fuses as required of same type as the originals.				•				
elief Valves, C	Relief Valves, Cathodic Protection		10000					- mg 1.7	
223300.x.18.1	Check operation of relief valve by lifting the handle fully. The water released should be directed to a suitable drain to prevent injury or damage.				•				
223300.x.18.2	Inspect anode rod(s) and replace when more than 6" of core wire is exposed at either end of the rod.				•				
Heating Elements	its	PART HISTORY	10 mm		100				
223300.x.19.1	Clean lime scale from the heating elements by scraping or soaking in a de-scaling solution. Care should be taken so the protective plating is not damaged.			•					
223300.x.19.2	Replace gasket whenever the heating element is removed from the tank for cleaning or replacement.			•					
223300.x.19.3	inspect the System Sentinel System for unlit L.E.D.s identifying the location of a non- functioning element.	•							

EXHIBIT B – PERFORMANCE MEASURES

Marketing							Financial Sustainability			24				enden Operators	Richard Opportunity of the Control o					Connected to the Community					- T		Satisfied & Loyal Customers					4			Increased Participation			Outcome
Economic Impact		% of Board Giving	Government Grants	Corporate Grants	Foundation Grants	Indiviual Contributions	No. of New Memberships	Total Members	Defiat Reduction	Endowment	% of Costs Recovery - UVE EVENTS	% of Costs Recovery - FILM PRO GRAM	Contributed Revenue Grawth	Earned Revenue Growth	Payroll Costs as % of budget	Overhead as % of budget	Non-Profit Rentals	Presentations with Local Partners	% of Durham Public School students participating	No. of K-12 Students Participating in Programs	No. of School Partnerships	No. of participants in Outreach Programs	No. of Outreach Programs	# of website visits	Complaints Registered	% of Memberships Renewed	Twitter Followers @CTDcea	Twitter Followers @CarolinaDurham	Pacebook Tikes: Carolina i neatre	Services and control of the services	Cation County Paris	Diversity of Programming - commercial, cultural	% Presentation Sellouts	% of Profitable Prosentations	Ho, of Renal Events	No. of Performing Arts Presentations	No. of Presentations	Mea sures
		3600T.	\$	\$ 46,317	\$ 133,116	\$ 81,586	191	426	\$ 68,731	A language	5 92%	110%	7%	22%	34%	32%	60	100	27%	14,363	200	500	2	417,734		9655	n/a	n/a	DODE	174	976	9,457	7	6096	202	15	60	2012-13 ACTUAL
		100%	\$ 11,500	\$ 93,500	\$ 117,000	\$ 104,000	250	475	\$ 41,349		0,00E	750%	12%	3%	37%	32%	60	4	30%	12,511	200	60	w	425,000		59%	2000	7500	0000	20000	320	6487	14	9618	82	12	60	2013-14 TARGET
		960 D.C.	- \$	000,000 \$ 0	000,000 S 0	0 5 100,000	300	525	9 \$ 50,000	*	6,00T	750%	70%	396	37%	32%	60	00 2	30%	12,500	200	120	3	450,000		60%	2500	10000C	25000	25000	076	9457	12	80%	9	15	60	2014-15TARGET
		Archics	Archtics/Quidebooks	Archtics/Quickbooks	Archtia/Quidebooks		Archio			and the sale	Duidhnet		Quidebasks	Quidebaaks	Quidebooks	Quidobasks	EventBooking.com	EventBooking.com	Archio	Archio	Archia	Archio	EventBooking.com	DesignHammer :	180	Archia	Twitter	Twitter	Facebook	outoeywininey	Eventedoking.com	EventBooking.com	Archtic	Budget, Archtica	EventBacking.com	EventBaaking.com	EventBooking.com	Source
Our Economic Impact was last valued by the Durham CVB following the 2113-12 season. We intend to request a new El following the current season.	 It welcomes or auxion or possible warketing performance measures, our goal is to reduce marketing efforts while maintaining activity at consistent levels, thereby increasing profitability. 		CTD does not intend to pursue government grants in FY15:	Current year projections include one-time contributions related to Civil Rights exhibit.		Current year projections include one-time contributions related to Civil Rights exhibit.			Reflects amount of reduction from prior year.	Creation of an endowment is a goal for CT Spand at a future date.	Number's uncestricted profit loss compared to budget	1886 - to rub bit hoggarts a breakeen, and prefix from ancillary revenues treams. The optimal goal is to generate profit in both areas:	This is the percentage of resonance to expenses in Elm and I had been The minimal and is					tins a the number of allow participaning in our falls observerly series.		Attendance for these eviet had been under 11, JIII in 2019-11, and has grown significantly in each year through 2012-23. In the current year, we are seeing a decline that more closely resembles 2111-11, and which we feel more accurately reflect expected outcomes:	This is the total number of schools participating in Arts Discovery programs.	Attendance varies because of the nature of the programs, 2012-13 was a public event where total attendance is recognized, the 2013-19 series is a small year-long program.			Will develop a formal complaint system by start of FY15.					Will develop a formal parchadion burvey's yetem by start of Fr 15.	Will develop a Germal Code Seation Commission Section of DVAT			We've made thir category % of Profitable presentations. The shows we budget as part of the seazon get assales goal and attendance target, but the majority of our shows are added later, and we don't set a fixed target for thore, other than to be profitable.	If a source ly reflect the level of reflet a study, we have reported earning at an event, even if it as thy the same deart. A three-deprenately gone company count at three earning at event, at the company page rest for each day, the is a more accurate reflection than counting the number of rest at clerkt. Nearli activity will not takely reach 2012 to 31 event again for more reasons are film/yeles production company acr deplantisher of 2012 to 31 event and we have even made in accompany their conductation, and daily mattered in the Comman make daylines restrict in those space impossible.	We see Fediring Act pre-cutilistic accompanie gave was which we would lisky not base based if grid were the call emission. The majordate semigate is been existed (plining that may be commercial) this are, returned (decarious, dir. Conting see initial given an improved foundat standing, it is nonear the percentage while telegrecities to be many performing act offers that rent the Carolina's Pearls.	exceed of if the right shows are differed to us, but a more important goal is to tighten the financial be formance of the current level of activity.	Notes A hones we make se some errouth here CT is operating at or above conacts. We muld

EXHIBIT C

The Carolina Theatre of Durham, Inc.

FIXTURES, FURNISHINGS and EQUIPMENT

06/30/2013

CTD Building and Services Agreement Page 46 of 46

A CORP. DAG CONTROL	DATE		G.C.O.T.
ASSET DESCRIPTION	ACQUIRED		COST
Loveseat Sofa	3/1/1992	S	150.00
Armchair (1 of 5)	3/1/1992	S	50.00
Armchair (1 of 5)	3/1/1992	S	50.00
Armchair (1 of 5)	3/1/1992	S	50.00
Armchair (1 of 5)	3/1/1992	S	50.00
Armchair (1 of 5)	3/1/1992	S	50.00
Armless chair (1 of 2)	3/1/1992	S	50.00
Armless chair (1 of 2)	3/1/1992	S	50.00
Storage Cabinet	3/1/1992	S	25.00
Director's Chair	3/1/1992	S	75.00
Armless office chair (1 of 2)	3/1/1992	S	25.00
Armless office chair (1 of 2)	3/1/1992	S	25.00
Tall armless chair	3/1/1992	S	25.00
Tall armless chair	3/1/1992	S	25.00
Tall Sectioned Paper Case	3/1/1992	S	35.00
File Cabinet	3/1/1992	S	125.00
File Cabinet	3/1/1992	S	100.00
Desk w/side Extension	3/1/1992	S	250.00
Large Desk	3/1/1992	S	200.00
Small Bookcase	3/1/1992	S	35.00
Desk	3/1/1992	S	100.00
Desk	3/1/1992	S	100.00
Large Cork board	3/1/1992	S	25.00
Magnetic Display Board	3/1/1992	S	10.00
Miscellaneous Office Equipment	3/1/1992	S	65.00
Bulletin Board Panel	3/1/1992	S	50.00
Desk lamp	3/1/1992	S	25.00
Tall armless chair	3/17/1992	S S	25.00
File Cabinet	9/9/1993	S	309.60
Garbage Can	12/4/1993 12/4/1993	S	66.66
Garbage Can	12/4/1993	S	66.67 66.67
Garbage Can Misc Minor Office equipment	12/4/1993	S	235.00
Easel	12/4/1993	S	125.00
File cabinet	12/4/1993	S	125.00
File Cabinet	12/4/1993	S	125.00
Desk Chair	12/4/1993	S	40.00
Bookshelf	12/4/1993	S	10.00
Toreador suit Mounted	12/4/1993	\$	1,800.00
Lamp	12/4/1993	S	62.50
Lamp	12/4/1993	S	62.50
Mirror	12/4/1993	S	62.50
Mirror	12/4/1993	s	62.50
Mirror	12/4/1993	S	500.00
Lamp	12/4/1993	S	62.50
Lamp	12/4/1993	S	62.50
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	s	50.00
Plaster Angel	12/4/1993	S	50.00
Plaster Angel	12/4/1993	S	50.00
Fabric Decoration	12/4/1993	S	50.00
Fabric Decoration	12/4/1993	S	50.00
Antique Loveseat	12/4/1993	S	300.00

CTD Building and Services Agreement Page 47 of 47

	DATE		
ASSET DESCRIPTION	ACQUIRED		COST
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	S	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Sidechair	12/4/1993	\$	50.00
Minor Decorative Furnishings	12/4/1993	\$	605.00
Shelving	12/4/1993	\$	75.00
Clip on Spot Lamps	12/4/1993	\$	55.00
Various Locks	12/4/1993	\$	200.00
File Cabinet	12/5/1993	\$	100.00
File Cabinet	12/5/1993	\$	125.00
Loveseat	12/5/1993	S	150.00
Loveseat Deals Chair	12/5/1993	S	150.00
Desk Chair	12/5/1993	\$	40.00
Cubby hole fixture	12/5/1993	\$	75.00
Bookcase	12/5/1993 12/6/1993	\$	50.00 166.81
Cinama Signage Storage Cabinet	12/28/1993	\$	90.00
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	S	103.21
Stansion(1-22)	1/25/1994	s	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	s	103.21
Stansion(1-22)	1/25/1994	\$	103.21
Stansion(1-22)	1/25/1994	\$	103.20
Stansion(1-22)	1/25/1994	\$	103.20
Stansion(1-22)	1/25/1994	s	103.20
Stansion(1-22)	1/25/1994	s	103.20
Crowd Contral Rope	1/25/1994	s	898.00
Combination Safe w/Drop Chu	1/27/1994	\$	171.50
Conbination Safe w/Drop Chu	1/31/1994	\$	2,952.00
Slim Jim Trash Can (1 of 17)	2/2/1994	\$	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	s	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	s	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	\$	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	\$	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	\$	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
	A. A. 1777	~	55.10

CTD Building and Services Agreement Page 48 of 48

	DATE		
ASSET DESCRIPTION	ACQUIRED		COST
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Slim Jim Trash Can (1 of 17)	2/2/1994	S	35.16
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Trash Can	2/2/1994	S	8.72
Management Chair (1 of 5)	2/3/1994	S	325.90
Management Chair (1 of 5)	2/3/1994	S	325.90
Management Chair (1 of 5)	2/3/1994	S	325.90
Management Chair (1 of 5)	2/3/1994	S	325.90
Management Chair (1 of 5)	2/3/1994	S	325.90
Task Chair w/o Arms (1 of 3)	2/3/1994	S	247.05
Task Chair w/o Arms (1 of 3)	2/3/1994	S	247.05
Task Chair w/o Arms (1 of 3)	2/3/1994	S	247.05
Side Chair (1 of 4)	2/3/1994	S	191.86
Side Chair (1 of 4)	2/3/1994	S	191.86
Side Chair (1 of 4)	2/3/1994	S	191.86
Side Chair (1 of 4)	2/3/1994	S	191.86
Storage Cabinet	2/9/1994	S	200.00
Chair	4/1/1994	S	75.00
Extenion Ladder	4/14/1994	S	293.25
Exec Director Office Fixture	4/26/1994	\$	707.31
Dev Director Office Fixture	4/26/1994	S	707.31
Mktg Coord Office Fixture	4/26/1994	S	846.06
Controller Office Fixture	4/26/1994	\$	1,270.38
Inter Area Office Fixtures	4/26/1994	S	503.08
Wooden Supply Cabinet	5/12/1994	S	491.68
Exec Director Office Fixture	5/20/1994	S	964.68
Dev Director Office Fixture	5/20/1994	S	964.67
Mktg Coord Office Fixture	5/20/1994	S	390.38
Controller Office Fixture	5/20/1994	S	773.08
Inter Area Office Fixtures	5/20/1994	\$	1,370.02
Minor Decorative Furnishings	6/21/1994	S	100.07
Exec Director Office Fixture	6/23/1994	S	320.00
Dev Director Office Fixture	6/23/1994	S	320.00
Mktg Coord Office Fixture	6/23/1994	S	320.00
Controller Office Fixture	6/23/1994	S	320.00
Intern Area OfficeFixtures	6/23/1994	S	320.00
Piano	7/21/1994	S	740.00
Intem Area OfficeFixtures	7/27/1994	\$	457.70
Piano	6/15/1995	\$	700.00
Office Desk	12/31/1995	S	75.00
Work Table	12/31/1995	S	450.00

CTD Building and Services Agreement Page 49 of 49

	DATE		
ASSET DESCRIPTION	ACQUIRED		COST
Office Chair	12/31/1995	S	11.67
Office Chair	12/31/1995	S	11.67
Office Chair	12/31/1995	S	11.66
Counter (laundry)	5/25/1997	S	150.00
Setee	6/3/1997	S	500.00
Vacuum (1 of 2)	6/25/1997	S	150.00
Vacuum (1 of 2)	6/25/1997	S	150.00
Cabinet/Hutch	6/25/1997	S	150.00
Dance Floor	4/15/1998	\$	1,887.15
2 drawer later file cabinet	6/9/1998	S	245.50
72" Oak Veneer Bookcase	6/9/1998	S	205.50
Used Desk (1 of 2)	7/13/1998	S	42.25
Used Desk (1 of 2)	7/13/1998	S	42.25
File Cabinet	7/13/1998	S	199.50
Bottle Cooler	7/16/1998	\$	1,083.00
Personnel Lift	9/30/1998	\$	2,100.00
Ladder	10/21/1998	S	218.00
Task Chair (1 of 2)	10/29/1998	S	99.99
Task Chair (1 of 2)	10/29/1998	S	99.99
Heated Step Pail	12/28/1998	S	151.86
Walnut storage organizer	4/26/1999	S	228.45
6 Shelf Bookcase	7/27/1999	S	89.99
4 Shelf Bookcase	7/27/1999	S	69.99
2 Shelf Bookcase	7/27/1999	S	39.99
Lateral File	7/27/1999	S	99.99
Task Chair	8/27/1999	S	99.99
Lateral File (black)	8/27/1999	S	99.99
Mahogany Credenza	5/16/2001	S	716.83
Mahogany Credenza	5/16/2001	\$	716.82
74" Wall Unit	5/16/2001	S	386.50
Gateway Reman BTO 700C w/15	7/14/2001	S	644.00
Beverage Cooler	8/13/2001	\$	1,350.00
Coffee UM	10/10/2001	S	125.75
Computer Monitor	2/5/2002	S	150.00
HP Laserjet 1200 Printer	5/1/2002	S	399.99
2 accounting PCs	6/24/2002	\$	1,985.00
Superior Products	6/24/2002	\$	1,926.17
Scanner & Fax Machine	7/1/2002	S	199.98
2 hard drives	8/2/2002	\$	1,064.00
Development PC	11/21/2002	S	558.00
Poster Case Restoration	11/27/2002	\$	1,778.02
PC Anywhere	12/6/2002	S	140.00
Conference Table	1/17/2004	S	129.99
21 Gorilla Lader	3/4/2004	S	198.00
2 120 GB IDE Hard Drive/CPA CO	3/18/2004	S	345.00
Brother All In one Printer	4/1/2004	S	158.63
New mainboard for Tking Celeron	4/2/2004	S	240.00
Sanitaire vacuum	5/4/2004	S	329.95
2 CVG Switches w/Jvc 13 mo	6/3/2004	\$	1,831.00
Keg Box	6/3/2004	S	872.00
Adesco Safe	6/25/2004	S	499.00
Adobe PageMaker	6/30/2004	S	715.00
2 8' folding banquet tables	7/1/2004	s	159.94
Personal Computer	4/21/2005	S	650.00
Personal Computer	4/21/2005	S	650.00
New Server	7/20/2005	\$	1,380.00
Asst BXO Computer	9/1/2005	S	615.00
Audience Services Mgr Computer	9/1/2005	S	615.00
- 100,000 million and 100,000 million of the contract of the			

CTD Building and Services Agreement Page 50 of 50

	DATE		
ASSET DESCRIPTION	ACQUIRED		COST
Stong Film Makeup Table	6/19/2006	\$	1,355.00
Laptop computer(for CEO)	6/21/2006	\$	1,168.80
Laptop computer(for rental client)	6/21/2006	\$	1,168.80
Mahogany reception station for a	6/27/2006	S	759.00
Back Sliding Glass Door Cooler	6/30/2006	\$	2,383.84
Counter top glass door merchandise	6/30/2006	\$	1,038.21
AdobeCreative Suite Software to	9/15/2006	\$	1,083.44
Deil Pentium 4 PC for Marketing	9/28/2006	S	733.00
5 Optiplex	2/10/2007	\$	4,095.00
HP Color Laser Jet 2840 for Marketing	8/17/2007	S	809.98
Deil Laptop for Aaron Bare Marketing	8/17/2007	\$	1,037.62
Two Coolers for concession	5/7/2008	\$	3,502.34
Box Office Server	4/30/2009	\$	2,440.70
Yamaha C7 Grand Piano	2/9/2010	\$	15,000.00
Deil Latitude e640 Laptop	6/1/2010	S	742.38
PC Connection Battery Backup S	6/21/2010	S	720.88
2 TicketMaster Servers with Instal	6/21/2010	\$	15,332.67
Deil Latitude e640 with docking s	7/1/2010	S	843.29
Adobe CS5 Design Premium-Mac	7/1/2010	\$	1,865.66
Hasler Postage Meter(Leased)	11/12/2010	\$	2,764.07
Mac Computer for Graphic Artist	1/3/2011	\$	2,468.00
Deil Optiplex 980 Workstation-Jim	5/31/2011	S	591.53
Lowes Dishwasher SHE3ARF6U	8/4/2011	S	515.15
Tripp Life 1500VA rackmount UPS	8/30/2011	S	585.22
Deil Latitude 6520(Development	9/6/2011	S	735.48
Deil Optiplex 390 Workstation (Bob)	9/6/2011	S	521.98
Adobe Acobat Pro 9	10/3/2011	S	821.94
Blu ray Gear	2/7/2012	S	709.85
Satellite Receiver and Antenna	2/8/2012	\$	1,975.00
Beer Cage Kitchen	2/9/2012	\$	1,027.06
Deil Optiplex 990 tower computer	2/20/2012	\$	1,000.00
Deil Optiplex 790 tower computer	2/20/2012	S	783.81
8' ladder	5/16/2012	S	119.00
Video Editing Station	7/31/2012	\$	1,723.99
Three Keg Tap Cooler	8/7/2012	\$	1,284.00
Box Office Safe	11/12/2012	\$	1,165.00
Picnic Tables and Chairs for Outside Plaza	8/1/2013	\$	2,036.88
Radios	8/31/2013	\$	6,465.06
Dell T-320 Server	9/3/2013	\$	2,051.68
Radios	9/13/2013	\$	1,214.11
Green Room Furniture	9/30/2013	\$	4,020.00
Lobby furniture	10/1/2013	\$	3,362.63
Draft Cooler	10/3/2013	\$	1,443.00
Cinema Equipment	11/4/2013	\$	108,359.94
Dressing Room Chairs	11/12/2013	\$	1,138.76
Green Room Chairs	1/1/2014	\$	2,918.40
Solid Surface Table Tops	1/1/2014	\$	2,316.48
Presidents Desk	1/3/2014	\$	1,272.56
Folding Tables	1/3/2014	\$	1,272.36
rotung ravies	1/10/2014	\$	274,695,75
		<u> </u>	4/4,093./3

EXHIBIT D

CITY- OWNED EQUIPMENT

Carolina Theatre City Owned Assets

Quanity	Asset Description	Use	<u>Specifications</u>	Serial #	Date of Purchase	Amount	City Identification Tag
	Fletcher Hall						A. Carrier
	Meyer Galileo 616	Audio Processor	6x16	07332437	2008	\$6,400.00	
2	Altec Amp Model 9442A (3 spaces)	Aux. 1 & 2	150W/4ohms per channel	K385510	1993	\$450.00	
	Ashly Model XR2001 (2 spaces)	3way Main Stacks	100Hz/1.66K Hz	621-2394 and Mode	1998	\$400.00	2621
	4ch. 2way/Stereo 3way Crossover						
	Altec Amp Model 9442A (3 spaces)	B2 Underbalcony	150W/4 ohms per channel	K385525	1993	\$450.00	
	QSC PLX 3602	SL Hi (Stacks)		040951494	2009	\$900.00	2684
	QSC PLX 3602	SL Mid (Stacks)		020751649	2007	\$900.00	2626
2	QSC PLX 3602	SL Low (Stacks)		020755434	2007	\$900.00	2627
	Misc	A CONTRACTOR OF THE CONTRACTOR	•				
	Strong Trouper Followspot	Fletcher Lighting			1994	\$ 11,900.00	I
	Strong Trouper Followspot	Fletcher Lighting			1994	\$ 11,900.00	1
	Dell Laptop	HVAC/Lighting/Sound	Latitude D630		2007		2690
	Speakers						
	Altec Speaker	Cinema 1 PA			1993		2649
	Altec Speaker	Cinema 1 PA			1993		2650
	Altec Speaker	Cinema 2 PA			1993		2652
	Altec Speaker	Cinema 2 PA			1993		2653
2	Yamaha S4115H	Fletcher PA	15" w/ Horn		1993		
2	Altec	Spare	2 x 18"		1993		1
24	Speaker (Make Unknown)	Fletcher Cinema Surround	8"		1993		
	SMART Speaker	Fletcher PA Sub	18" Sub		1993		2645
	SMART Speaker	Fletcher PA Sub	18" Sub		1993		2646
	Yamaha S115H Speaker	Fletcher PA	15" w/ Horn		1993		2647
	Yamaha S115H Speaker	Fletcher PA	15" w/ Horn		1993		2648
	Yamaha S115H Speaker	Fletcher PA	15" w/ Horn		1993		2654
	Yamaha S115H Speaker	Fletcher PA	15" w/ Horn		1993		2655
20	Meyer Melodie	Fletcher PA			2008	\$6,400.00	cost is each
	Meyer M1D	Fletcher PA Orch. Under Balc.		2235784600	2011		
	Meyer M1D	Fletcher PA Orch. Under Balc.		2277445800	2011		1
	Meyer M1D	Fletcher PA Orch. Under Balc.		2277452400	2011		1
	Meyer M1D	Fletcher PA Orch. Under Balc.		2237341300	2011		1
	Meyer M1D	Fletcher PA Orch. Under Balc.		2237282900	2011		1
	Meyer UPM-1P	Fletcher PA B1 Under Balc		11376430	2011		1
	Meyer UPM-1P	Fletcher PA B1 Under Balc	İ	11376283	2011		1
	Meyer UPM-1P	Fletcher PA B1 Under Balc		11378200	2011		1

CTD Building and Services Agreement Page 52 of 52

	Meyer UPM-1P	Fletcher PA B1 Under Balc		11376288	2011		
	Meyer UPM-1P	Fletcher PA B1 Under Balc		11376289	2011		
-	Meyer UPM-1P	Fletcher PA B2 Under Balc		11377731	2011		
	Meyer UPM-1P	Fletcher PA B2 Under Balc		11377729	2011		
	Meyer UPM-1P	Fletcher PA B2 Under Balc		11377732	2011		
	Meyer UPM-1P	Fletcher PA B2 Under Balc	1	11376290	2011		
	Meyer UPM-1P	Fletcher PA B2 Under Balc		11376431	2011		
	JBL 3732 3-way Bi-Amp	Cinema 2 Center			2011	\$2,400.00	1633
	JBL 3732 3-way Bi-Amp	Cinema 2 Left			2011	\$2,400.00	1634
	JBL 3732 3-way Bi-Amp	Cinema 2 Right			2011	\$2,400.00	1635
	JBL 4642A Sub	Sub			2011	\$2,200.00	1636
8	JBL 8350 Surround	Surround	1		2011	\$550.00	cost is ead
	JBL 2446H Compression Driver w/2360A horn	Fletcher Cinema Center		PO126-20128	2011	\$1,800.00	1641
	JBL 4638TH Low Frequency System	Fletcher Cinema Center		PO119-20364	2011	\$1,400.00	1642
	JBL 2446H Compression Driver w/2360A horn	Fletcher Cinema Left		PO126-20141	2011	\$1,800.00	1643
	JBL 4638TH Low Frequency System	Fletcher Cinema Left		PO119-20367	2011	\$1,400.00	1644
	JBL 2446H Compression Driver w/2360A horn	Fletcher Cinema Right	1	PO126-20122	2011	\$1,800.00	1645
	JBL 4638TH Low Frequency System	Fletcher Cinema Right	1	PO119-20366	2011	\$1,400.00	1646
	JBL 4642A Sub	Sub		PO120-24713	2011	\$2,200.00	1647
	JBL 4642A Sub	Sub		PO120-24714	2011	\$2,200.00	1648
	Sentry 100 A	Speaker	+			44,444	1664
	Theatrical Lighting						
30	Altman Par Can	Fletcher Stage Lighting	1000W	N/A	used 1997	\$ 40.00	cost is ead
24	Colortran 20 Deg	Fletcher Stage Lighting	575W	N/A	1993	\$ 250.00	cost is ea
	Colortran 15 Deg	Fletcher Stage Lighting	575W	N/A	1993	\$ 250.00	cost is ea
	Colortran 10 Deg	Fletcher Stage Lighting	1000W	N/A	1993	\$ 350.00	cost is ear
	Altman 6x9	Fletcher Stage Lighting	575W	N/A	1993	\$ 195.00	cost is ear
19	Altman 6x9	Fletcher Stage Lighting	575W	N/A	Used 2004		cost is ear
	Altman 6x12	Fletcher Stage Lighting	575W	N/A	Used 1996	\$ 120.00	cost is ear
4	Altman 6x12	Fletcher Stage Lighting	575W	N/A	Used 2004		cost is ear
4	Altman 6x12	Fletcher Stage Lighting	575W	N/A	Used 2007		cost is ear
	Altman 6x12	Fletcher Stage Lighting	575W	N/A	Used 2010		cost is ear
	Altman 6x12	Fletcher Stage Lighting	575W	N/A	Used 2011		cost is ear
	14' Scoop	Fletcher Stage Lighting	1000W		Used 2004		cost is ear
	Altman 6' Fresnel	Fletcher Stage Lighting	1000W		Used 2004		cost is ear
	Colortran 3circuit/6-cel Cvc Light	Fletcher Stage Lighting	1000W per cell		1993		cost is ear
	Strand 4-cel Cvc Light	Fletcher Stage Lighting	1000W per cell		Used 2003		cost is ear
	ETC Express 250 Control Board	Fletcher Stage Lighting	122211	EXPS-5458	1998	\$ 5,000.00	2685
	ETC Net	Fletcher Stage Lighting	+	RVIU-0691	1998	5 5,500.00	17739
	Light Board Monitor	Fletcher Stage Lighting		1110-0001	1998		11100

	ETC Remote Focus Unit	Fletcher Stage Lighting	RFU for Express Console	RFU2-2360	1998		17738
	ETC EOS Lighting Control Board	Fletcher Stage Lighting		401000207	2008	\$35,000.00	1668
	Sceptre Monitor	Light Board Monitor			2008	\$150.00	2686
	Sceptre Monitor	Light Board Monitor			2008	\$150.00	2687
	ETC Remote Focus Unit				2008		2688
	ETC Sensor Dimmer Rack System	Fletcher Stage Lighting			2008	\$200,000.00	1667
	ETC Sensor Dimmer Rack (Emergency)	Fletcher Stage Lighting			2008	\$25,000.00	
	ETC Unison Control	Fletcher Stage Lighting			2008	\$25,000.00	
	Router	Fletcher Stage Lighting			2008		
	UPS	Fletcher Stage Lighting			2008		
	ETC Unison Portable Control Station	Fletcher Stage Lighting		0019-0995-4400	2008		
	ETC Universal Fader Wing	Fletcher Stage Lighting	2x20 Fader Wing	432002027	2010	\$1,540.00	
	ETC ION Lighting Control Concole	Cinema Lighting		433204603	2011	\$8,500	
	ETC Sensor Dimmer Rack	Cinema Lighting			2011	\$75,000	
	Fletcher Projection Misc.						
	Sanyo PLC - XP46	Fletcher Projection	4100		2005	\$5,700.00	2566
	Strong Ultra 80 Lamphouse	Fletcher 35mm Projector		120912	2011	\$4,500	1670
	Strong Switching Power Supply	Fletcher 35mm Projector	Model 6200017	SX4794	2011	\$3,500.00	1671
	Extron DXP Switcher				2011		1672
	Panasonic Blu Ray		Model DMP BD75		2011		1674
	Sony Blu Ray Player		Model BDP 5480				1673
	Sony Beta Cam Player		Model UVW 1600				1675
	Century Projector Head		SBW	3469			2529
	Sony DVD Model # DVP-Ns575P						1676
- 5	2 Titan Digital Projector 1080P 700		SN DP07571				19717
			SN DP08227				1677
	Century Sound Head		R4	5878			2530
	Kelmar Automation Unit		Series 7	2100	2003		2531
	Kelmar Analog Sound Reader				2003		2532
	Strong Alpha Platter		AS	20310885	1994		2533
	Telex Soundmate						
	Kni-tron Rectifier		M85 PTX 2X4	37015	1994		2535
	Neumade 35mm Splicer		Marble		1994		2536
	Strong Make-up table		35MM Table	12539885	1994		2675
	Academy Lamp Schneider		160mm F/2 Super	14863187	2004	\$1,000.00	2537
	Flat Lens Schneider		72.5mm F/2 Super	14861780	2004	\$1,000.00	2538
	Scope Schneider		115mm F/2 Anamorphic X2N		2004	\$1,500.00	2539
	Digital Projection Titan 1080p	Fletcher DLP	Part# 108-722C	DP08225	2012	\$47,160.00	
	Cinema Projection Misc.					•	
	Elmo LX-1100 #2 Projector	16mm		110092	2003	\$3,000.00	2540

CTD Building and Services Agreement Page 53 of 53

Elmo LX-1100	16mm	Longthrow lens w/collar	110121	1999		17102
Elmo LX-1100	16mm		501071	2001	\$3,500.00	2573
Sanyo PLC XP 46	LCD Proj.	4100 Lumens	64X11801	Jan-04	\$5,700.00	2541
Kni-Tron Xenex Lamphouse	Cinema 1 35mm	L2000	6618	1994 - used		2542
Strong Switching Power Supply	Cinema 1 35mm	Series 6200000 Series V2	SX4865	2011	\$3,500.00	
Dolby Digital Penthouse	Cinema 1 35mm	Cat # 701	501155	1997		18374
Century Projector head		SBW	3468	mfg '60s		2543
Century Sound Head		R4	5879			2544
Kelmar Anolog Sound Reader						2545
Kelmar Automation Unit		Series 7	2098	2003	\$3,000.00	2546
Strong Alpha Platter System		AP3	75560193	1994 used		2547
Nady Wireless Hearing Impaired		E03/72.9 mHz	50322010904	2003	\$350.00	2548
Kni-Tron Xenex Lamphouse	Cinema 2 35mm	L2000	6617	1994 used		2549
Strong Switching Power Supply	Cinema 2 35mm	Series 6200000 Series V2	SX4861	2011	\$3,500.00	
Century Projector head		Model C	C10098			2550
Century Sound Head		R3	R32495			2551
Kelmar Analog Sound Reader						2552
Kelmar Automation Unit		Series 7	2099			2553
Strong Alpha Platter System		AP3	75520193			2554
Academy Lens Schneider		80mm F2	14416932			2555
Schneider Scope Back Lens		95mm F2	14387371			2556
Bausch & Lomb Cinescope Front Lens			RR4898			2557
Flat Lens Schneider		60mm F2	14418287			2558
Nady Wireless Hearing Impaired		EO3 75.5 mHz	50322010450	2003	\$350.00	2559
Schneider Lens	Academy	65mm F2	14389423			2560
Schneider Scope Back Lens	Scope Back Lens	80mm F2	14416843			2561
Bausch & Lomb Cinescope	Scope Front Lens		RE3554			2562
Kollmorgen	Flat Lens	2" F1.9/EX241	51274			2563
Strong Make-up Table		T6	25211	2006		2564
Neumade 35mm splicer		Marble		1994	\$450.00	2565
Kelmar Work Table		RTV-8900	3744	1993		2677
Strong 35mm Splicer		SP-35A				
Digital Projection Titan 1080p 700	Cinema 1 DLP Projector	Part# 108-722C	DP08227		\$ 47,160.00	
Digital Projection Titan 1080p 700	Cinema 2 DLP Projector	Part# 108-722C	DP08226	2012	\$ 47,160.00	
Cinema Projection Misc.						
Yamaha MC 1604 II Sound Board	Fletcher Live sound	16-4-2 w/4 mon.	JO01016	1993		2593
Denon CD Player DN-6630	Fletcher Live sound		8101500592	1998	\$300.00	2594
Denon Dual Cassette Player/Rec.	Fletcher Live sound		9057401125	1998	\$225.00	2595
Shure Microphone SM 57	Fletcher Live sound	Instrument Microphone		1993	\$80.00	2596
Shure Microphone SM 57	Fletcher Live sound	Instrument Microphone		1993	\$80.00	2596

Shure Microphone SM 58	Fletcher Live sound	Vocal Microphone		1993	\$90.00	2597
Shure Microphone SM 58	Fletcher Live sound	Vocal Microphone		1993	\$90.00	2597
Shure Microphone Beta 58	Fletcher Live sound	Vocal Microphone		2005	\$130.00	2597
Shure Microphone Beta 58	Fletcher Live sound	Vocal Microphone		2007	\$130.00	2597
		Receiver, microphone and				4005
Shure Microphone ULXP4	Fletcher Live sound	lapel microphone MHZ - G3	4/0-506	2010		1665
0		Compact professional				
Shure Microphone Beta 56 A	Fletcher Live sound	instrument microphone		2010		1666
3 Shure Microphone SM 102 B	Fletcher Live sound	Hanging Mic		1994	\$150.00	2600
4 Shure Mircophone SM 63-LC	Fletcher Live sound	Lectern Mic		1993	\$65.00	2601
Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	2602
Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	2603
Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	2604
3 Audio_Technica Pro-37R	Fletcher Live sound	Instrument Mic		2003	\$200.00	2605
Galaxy Audio Checkmate SPL Meter	Fletcher Live sound	Test/Diagnostic tool		2006	\$50.00	2606
Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2000	\$40.00	2607
Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2000	\$40.00	2608
Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2003	\$40.00	2609
Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2003	\$40.00	2610
Whirlwind MCT-7 Cable Tester	Fletcher Live sound	Test/Diagnostic tool		2006	\$75.00	2611
Shure LX4 Handheld wireless	Fletcher Live sound	176.200 MHz	515973961	1998	\$600.00	2613
Shure LX Lav System Wireless	Fletcher Live sound	186.600 MHz	730990002	1998	\$600.00	2614
Gator GM-15 15 Space Microphone Case	Fletcher Live sound	Case		2006	\$100.00	2598
MD421 Senuheiser						2615
BETA 52A SHURE						2616
3 BETA 56A SHURE						2617
KSM 32 SHURE						2618
KSM 32 SHURE						2619
Yamaha M7CL-48	Fletcher Live sound	Digital Mixer	UCANO01022	2008	\$20,000	3-7-2 311
Yamaha M7CL Power Supply	Fletcher Live sound	Power Supply	UCAMZ01075	2008	\$3,200.00	2689
AKG C414 XLS	Fletcher Live Sound	Reference Mic	4672	2010	\$850.00	1609
AKG C414 XLS	Fletcher Live Sound	Reference Mic	5118	2010	\$850.00	1608
Tascam TAS CD-RW 900SL	Fletcher Live Sound	CD Recorder	320758	2010	\$400.00	1661
Sony DVD Model # DVP-Ns575P	Fletcher Live Sound	compct disc		20.0		1669
5 Telex Headphones and Box sets	Fletcher Live Sound		 			
Fletcher Sound Booth Misc.	270 000110					
Yamaha MC 1604 II Sound Board	Fletcher Live sound	16-4-2 w/4 mon.	JO01016	1993	storage	2593

CTD Building and Services Agreement Page 54 of 54

_			_				
	Denon CD Player DN-6630	Fletcher Live sound		8101500592	1998	\$300.00	259
	Denon Dual Cassette Player/Rec.	Fletcher Live sound	1	9057401125	1998	\$225.00	259
3	Shure Microphone SM 57	Fletcher Live sound	Instrument Microphone		1993	\$80.00	2596
2	Shure Microphone SM 58	Fletcher Live sound	Vocal Microphone		1993	\$90.00	2597
2	Shure Microphone Beta 58	Fletcher Live sound	Vocal Microphone		2005	\$130.00	259
3	Shure Microphone SM 102 B	Fletcher Live sound	Hanging Mic		1994	\$150.00	2600
4	Shure Mircophone SM 63-LC	Fletcher Live sound	Lectern Mic		1993	\$65.00	260
	Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	2602
	Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	2603
	Crown Microphone PCC 160	Fletcher Live sound	Boundary Mic		1994	\$300.00	260
3	Audio_Technica Pro-37R	Fletcher Live sound	Instrument Mic		2003	\$200.00	260
	Galaxy Audio Checkmate SPL Meter	Fletcher Live sound	Test/Diagnostic tool		2006	\$50.00	260
	Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2000	\$40.00	260
	Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2000	\$40.00	260
	Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2003	\$40.00	260
	Whirlwind Director Direct Box	Fletcher Live sound	DI Box		2003	\$40.00	261
	Whirlwind MCT-7 Cable Tester	Fletcher Live sound	Test/Diagnostic tool		2006	\$75.00	261
	Shure LX4 Handheld wireless	Fletcher Live sound	176.200 MHz	515973961	1998	\$600.00	261
	Shure LX Lav System Wireless	Fletcher Live sound	186.600 MHz	730990002	1998	\$600.00	261
	Gator GM-15 15 Space Microphone Case	Fletcher Live sound	Case		2006	\$100.00	259
	MD421 Senuheiser						261
	BETA 52A SHURE						261
	BETA 56A SHURE						261
	KSM 32 SHURE						261
	KSM 32 SHURE						261
	Sony DVD Model # DVP-Ns575P			6016524 4B	2010		166
	Yamaha M7CL-48	Fletcher Live sound	Digital Mixer	UCANO01022	2008	\$20,000	
	Yamaha M7CL Power Supply	Fletcher Live sound	Power Supply	UCAMZ01075	2008	\$3,200.00	268
	AKG C414 XLS	Fletcher Live Sound	Reference Mic	4672	2010	\$850.00	160
	AKG C414 XLS	Fletcher Live Sound	Reference Mic	5118	2010	\$850.00	160
	Denon DN-V210	Fletcher Live Sound	Professional DVD Player	46608920	2010	\$371.00	161
	Fletcher Sound Rack						
	Telex AAT-Z Hearing Assist Transmitter	Assisted Listening	Freq. 72.100 MHz	8962	1993	\$750.00	262
	Amp Relay Switch	Remote Power switch Amps			1993		262
	ADC Patch Panel	Stage lines, Board Inputs	48 port		1998	\$1,200.00	263
	Whirlwind PPA3-14MKIINS Patchbay	Audio Patchbay	48 Port		2010	\$670.00	160
П	Patch Panel (ADC?)		48 port		1998	\$1,200.00	2634

Ashly Protea 4.246 Digital EQ/System	Digital EQ /System processor	4.24G	670-0429	1998	\$1,500.00	2631
Altec 31 Band Graphic EQ	Used for SR monitor speakers	Model 1431A	K 00000 69 302	1993	\$250.00	2635
Altec 31 Band Graphic EQ	Used for SR monitor speakers	Model 1431A	K 00005 89 302	1993	\$250.00	2636
Altec	Spare, patchable EQ	Model 1431A	K 00000709302	1993	\$250.00	2638
Altec	Spare, patchable EQ	Model 1431A	K 00005 79 302	1993	\$250.00	2639
Shape/Brooks Elect. Power Conditioner	power conditioner	model # 213BC		1993		2641
Fletcher Projection Rack	A.			_		
Telex SoundMate ST-200 Transmitter	Hearing Impaired	Part# 71218000	6228	2012	\$300.00	1614
USL,inc. JSD-80 Cinema Processor	Film Audio Processor		427-7630	2011	\$3,000.00	1611
SMART EXM 554 Exciter Monitor	audio monitor		22093	1993	\$750.00	2589
QSC PLX1804	Fletcher Cinema Surrounds	1800W	21052349	2010	\$700.00	1612
QSC PLX3602	Left/Right	3600W	061151633	2011	\$1,200.00	1613
QSC PLX3402 Power Amp Pro 3400 Watt	Stage Right	1100 watt per channel	30555525	2005	\$900.00	2591
2 Channels	Stage Left					
QSC PLX 3402 Power Amp Pro 3400 Watt			20552187	2004	\$900.00	2592
Cinema 2 Amp Rack		•				
Listen Technologies LT-800 FM Transmitter	Hearing Impaired	LT-800-072	C11B3380174	2011		1624
Ultra Stereo JSD-80	Cinema Audio Processor		JSD-80E-05454	2010	\$3,000.00	
(2 space)			JSD-80E-05534			2581
SMART EXM 554 showman 4 (3 spaces)	Audio Monitor		22238	1993	\$750.00	2582
Dolby Digital DA20	Digital Film Sound Processor		DF188/44		\$600.00	1625
Furman Power Port	Remote Power Control					1626
Furman Power Port	Remote Power Control					1627
Power sequencer Switch		1				1628
USL, Inc. XTA Frame Crossover	Audio Crossover	XTA 300	XTA-300-03785			1629
Crown CTs 8200 Power Amplifier	4-channel Surround	CTs8200	15000139470		\$2,300.00	1630
QSC PLX 1804 Amplifier	Left High / Left Low	1	100852980	2009	\$700.00	2681
QSC PLX 1804 Amplifier	Center high / Center Low	1	80850575	2008	\$700.00	2682
QSC PLX 1804 Amplifier	Right High / Right Low	1	051152604	2011	\$700.00	1631
QSC PLX 3102	Sub	1	051154147	2011	\$1,200.00	1632
Cinema 1 Amp Rack	1	•				
Listen Technologies LT-800 FM Transmitter	Hearing Impaired	LT-800-72	C11B3380170			1615
1 space blank	1					
USL, Inc JSD-80 Cinema processor		1	JSD-80E-427-7633		\$3,000.00	1616
SMART MN586 Monitor	1		39956	2012	\$300.00	1617
Dolby model DAZO SR-D Digital Film	Dolby Decoder	1	501071	1997	\$600.00	2573
Furman Power Port Remote AC power Controller						1618
Furman Power Port Remote AC power Controller			1			1619
Power Sequencer Switch						1620
USL. Inc XTA Frame 3 channel crossover	Audio Crossover	XTA-300	XTA-300-03788			1621

CTD Building and Services Agreement Page 55 of 55

Crown CTs8200 Power Amplifier			15000139469		\$2,300.00	1622
QSC PLX 1804	Center/Sub		060851162	2008	\$700.00	2678
QSC PLX 1804	Left/Right		070753201	2008	\$700.00	2679
QSC PLX 1804	Surround Left/Right		010951779	2009	\$700.00	2680
QSC PLX 3102	Sub		051154129		\$1,200.00	1623
Cinema PA Rack						
Patch Panel				1993		2567
Patch Panel				1993		2568
Altec Lansing Graphic EQ Model 1431A	Cinema 1		K0002269307	1993		2569
Altec Lansing Graphic EQ Model 1431A	Cinema 2		K0000689302	1993		2570
Power Switch Model 213 BC				1993		2571
Altec Lansing Power Amp Model 9442A			K385514 9246	1993	\$450.00	2572
Stage Manager's Rack		•	•		•	
Furman PL-8 Series II	Power Conditioner		1	2008		2691
Altec Lansing 1715C	Backstage/Lobby Paging	Mixer/Amplifier	K381399 9221	1994		2692
Altec Lansing 1715C						
Altec Lansing 1715C						
Telex US2000	Intercom			1994		2693
3 Unison LCD Interface			5185	2008		
ETC NET3 CAN Gateway	Fletcher Lighting	DMX Gateway		2008		2694
Keyboard Tray	1 2 1			2008		2695
Powerware 5125	UPS			2008		2696
Powerware 5126						

EXHIBIT E

INSURANCE CERTIFICATES AND PRIVILEGE LICENSE